

Canadian Psychological Association
Section for Students in Psychology Executive - Fall Conference Call

SUMMARY OF MINUTES

Wednesday, May 13, 2009
8:30pm EST

Present: Annie Drouin (Communications Officer), Kelly Hayton (Website and Listserv Manager), Philip Jai Johnson (Chair-Elect), Pamela Seeds (Secretary-Treasurer), Kelly Smith (Chair), Lindsay Uman (Past-Chair), Nicole Wilson (Campus Representative Coordinator)
Absent: Margaret Hilton (Undergraduate Affairs Coordinator)

Highlights:

- Discussion of who plans to attend the CPA Convention this year in Montreal (June 11-13, 2009) → Philip, Nicole, Pamela, Kelly S., Annie
- Summary and preparation plans for the 4 workshops for this year's convention
 - Lindsay & Kelly S. (how to present results effectively), working with Dr. Adam Radomsky
 - Lindsay & Kelly S. (applying for internship), with Canadian Council of Professional Psychology Programs (CCPPP) and CPA Clinical Section
 - Philip & Pamela (teaching strategies workshop), with Dr. Nicholas Skinner
 - Pamela & Annie (scholarship and grant applications), with Dr. David Dozois
- Planning for Student Social
 - 3 venue options, ideally want francophone-friendly venue
 - Plan for potentially 75 to attend
 - Philip and Veronica Whitford (McGill campus rep) to organize
 - Finalized date = Thursday, June 11, 2009
 - Discuss how to distribute drinks to students
 - Plan for advertising over listserv
 - Targeted emails to campus reps at francophone universities to encourage them to come out
- Preparing student package for Convention
 - Review last year's contents and plan for this year's inclusions
 - Provide online/electronically to save trees and money
 - Distribution via listserv
- Review Student Section Budget
 - How much left in account, expected costs/expenses until Convention
- Election Results
 - Chair-elect (Rana Pishva, Queen's University)
 - Communication Officer (Annie will stay on for the next 2 years)
 - Positions start June 12th after our Business Meeting
- Student Photo Request from Dr. Catherine Lee
 - No photos of Student Section Executive or events
 - Plan to take some photos and gather after this year's Convention
 - Will post on our website
- Student Membership
 - 1600 current members on listserv

- Request for student testimonials
 - Dr. David Dozois (Chair of Membership Committee for CPA) proposed as a way to increase student membership
 - Plan to gather testimonials (e.g., why are you a student affiliate? what does CPA mean to you?)
- Psynopsis
 - Update on recent articles
 - Brainstorm and discuss ideas for articles
- Campus Reps
 - Update on # of reps/vacancies for undergraduate, graduate, faculty rep positions
 - Lots of rep switchover now, get reps to replace themselves
 - Rep report feedback currently being compiled
 - Targeted recruitment of faculty reps who already involved at CPA
 - Faculty rep job description drafted and being revised
 - Rep reception Friday, June 12, 2009; 4:30-5:25pm at Convention
 - Discussion of format and catering
- Listserv Update & Status
 - New format as Section News rather than old format of listserv
 - Ensures everyone receives emails, but cannot opt out/unsubscribe
 - Format as digest, send only once per month
 - Only Student Section executive can post
 - Cannot attachment documents
 - Less activity this past year because of listserv difficulties and transition
 - Process for posting items: send to Kelly H. and she distributes
- Technical Updates & Translations
 - Website Needs to be updated, prior to Annie translating
 - Review of translation priority and reminder to allow Annie time to translate emails prior to sending out to listserv
 - Plan to post meeting minutes on website, based on how other Sections post similar materials
 - Will be incorporated into job description for Secretary-Treasurer
- New Initiatives
 - Reminder to send position updates by May 15, 2009 to Kelly S.
 - Annual task document outlining “suggested schedule of duties” for each executive member currently being drafted by Kelly H.; will be reviewed by Kelly S. and rest of executive
 - Email from student inquiring about student awards/travel funding
 - Perhaps something for our Section to consider in the future when we have more money available
 - Possibility of facilitating network to defray costs of attending convention (hotel, transportation)?
 - Compile list of tips for saving on travel costs/doing conventions on the cheap
 - CPA does offer travel grants to students who are presenting (1st author)
 - Chair of Professional Affairs (Dr. Lorne Sexton) wants to know if we’re doing anything to try and change internship process

- We will contact CCPPP student rep to let her know our concerns and will try to incorporate into internship workshop (Lindsay & Kelly S.)
- New Business
 - CISN Annual Meeting (March 21-22, 2009)
 - CPA Student Section a member for past 2 years
 - Pamela acting as our liaison with that network
 - Kelly S. attended meeting in Kingston this year
 - 15 student healthcare professions attended (e.g., physiotherapy, naturopathic medicine, chiropractic, nursing, etc.)
 - Student has a school journal he wants us to help promote
- Next Meeting: CPA Convention (Friday, June 12 at 8:00am in Duluth Room)