

CANADIAN
PSYCHOLOGICAL
ASSOCIATION



SOCIÉTÉ
CANADIENNE
DE PSYCHOLOGIE

Board of Directors Meeting
February 24-25, 2007
Fredericton, NB

RECORD OF DECISIONS

Attending:

Robert Vallerand, President, presiding and Director Responsible for Convention

Dan Perlman, Past President and Director Responsible for Administration

Thomas Hadjistavropoulos, President-elect and Director Responsible for Membership

Nicole Aubé, Director Responsible for Ethics

Elizabeth Church, Director Responsible for Education and Training

David Dozois, Director Responsible for Scientific Affairs

Jennifer Frain, Director in the Seat Reserved for the Council of Provincial Associations of Psychologists and Co-Responsible for Professional Affairs

Wendy Josephson, Director Responsible for Publications

Juanita Mureika, Director Responsible for Sections and Public Information and Communication

Ian Nicholson, Director Responsible for Professional Affairs

Invited Observer: Gordon Butler, Representative of the Canadian Register of Health Service Providers in Psychology
Rebecca Mills, Representative of the Canadian Council of Professional Psychology Programs

Regrets: Ron Frisch, Director in the Seat Reserved for the Council of Canadian Departments of Psychology

Kelly B. Smith, Director in the Seat Reserved for a Student

Craig Turner, President, Canadian Register of Health Service Providers in Psychology

CPA Staff: **Present without a vote**
 John Service, Executive Director
 Karen Cohen, Associate Executive Director
 Marie-Christine Pearson, Director of Administration and Recording Secretary

NOTE: Only motions that are passed are recorded. Other motions (i.e. defeated, withdrawn, etc.) are recorded upon request.

	Action	Responsible	Timeframe	Accomplished
1	1. Approval of Agenda Motion (Frain) To approve the Agenda as amended.	Director of Administration		Passed (24/02/07)
2	1.1 Consent Agenda Motion (Church) To approve the Consent Agenda as follows: (Motions 2,3,4,7)	Director of Administration		Passed (24/02/07)
	Motion 2 1.1.1.2 Guidelines for Observer Status Rationale: The CPA Board has a long history of maintaining observer status relations with a number of Canadian psychology organizations. The Board wanted guidelines that would make explicit the roles, processes, rights and responsibilities of both the observer organization and CPA. Defined processes and expectations regarding observer status will promote greater transparency in CPA's relationships with other associations. Motion: (Church) That the Guidelines for Observer Status at Meetings of the Board of Directors of the Canadian Psychological Association be adopted. ***ACTION*** To make these guidelines available.	Director of Administration	February, 2007	Passed (24-02-07)
	ACTION To inform CRHSPP and CCPPP and ask each organization for	President		Done

	comment			
	<p>Motion 3 1.1.2.1 Sports and Exercise Psychology Section Status</p> <p>The proposed section in Sport and Exercise psychology aims to provide a forum for psychologists and psychology students working with athletes, coaches, parents, sports organizations, and/or other sport science professionals in clinical/counseling, research, and/or teaching/educational roles.</p> <p>Motion: That CPA Board of Directors approve the establishment of the Section on Sport & Exercise Psychology.</p> <p>***ACTION*** To inform the Section Chair about the Board approval</p> <p>***ACTION*** To make the change on the CPA Web site and database</p>	<p>Chair, Committee on Sections</p> <p>Director of Administration</p>	<p>February, 2007</p> <p>February, 2007</p>	<p>Passed (24/02/07)</p> <p>Done</p> <p>Done</p>
	<p>Motion 4 1.1.2.2 Amendment to Section Model By-Laws</p> <p>Rationale: Since sections have been encouraged to include students as active participants in their membership and on their executives, as well as the inclusion of a member of the Student Section on the Board of Directors of CPA, changes are necessary to the model by-laws for sections to reflect this broader involvement of students and other affiliate members of CPA in sections. CPA By-laws have already been changed to allow a member of the Student Section's Executive Committee to sit on the Board of Directors and to vote in that capacity.</p> <p>Motion: That the Section Model By-Law VII.2, Number 3, be reworded to read:</p> <p>Members of the section who are full members, of CPA may exercise full voting rights, and may nominate, vote and hold office. Each member and affiliate is entitled to one vote. Affiliate and Associate Members of CPA who are members of the section enjoy full privileges of section membership.</p>			<p>Passed (24/02/07)</p>

	<p>Changes from the original wording: Deleted:<i>except for holding office.</i></p> <p>***ACTION***To amend the Model By-Law as approved and post it on the CPA Web site</p>	Director of Administration	February, 2007	Done
	<p>Motion 7 1.1.3.2 Guidelines for Ethical Psychological Practice With Women</p> <p>Rationale: At the March 2006 CPA Board meeting, a motion was passed "that the CPA Board approves in principle the new Guidelines for Therapy and Counselling with Women as recommended by the Status of Women Committee." The document was subsequently circulated for comments to relevant CPA sections: Clinical, Counselling, Psychologists in Education, and the Ethics Committee. (Prior to the March Board meeting, it had already been reviewed by the Section on Women and Psychology and the Status of Women Committee.)</p> <p>Motion (Church) that the Guidelines for Ethical Psychological Practice with Women be adopted.</p> <p>****ACTION***To have these guidelines available on the CPA Web site.</p>	Director of Administration	Passed (24/02/07) March, 2007	Done
3	<p>Motion 1 – A-1.1.1.1 Board Seat Reserved for a Basic Scientist</p> <p>Rationale: On the request of CSBBCS, CPA voted to eliminate the Board seat for a CSBBCS representative. The seat has remained unfilled for several years. Basic psychological science and the rest of psychology are increasingly being described as two solitudes growing further and further apart. By recognizing the importance of basic science representation on the CPA board, we are making a statement that CPA is an organization for all psychologists and taking a step that could play a key role in the unity of our discipline. Reserving seats for groups that potentially could be underrepresented on the CPA board is a practice that CPA already engages in (e.g., by reserving a seat for a francophone and for a Master's level psychologist). From the membership committee's point of view, this motion is an important part of our effort to invite basic scientists to our organization and is consistent with the comprehensive membership strategy we presented to the</p>			

	<p>board last fall. This seat would be filled through CPA's regular election process.</p> <p>Motion 1: (Hadjistavropoulos) that for the next election the scientist designated seat be reserved for a NSERC scientist.</p> <p>Motion 2: (Hadjistavropoulos) to rescind the previous motion.</p> <p>Motion 3: (Hadjistavropoulos) To bring a motion to the 2007 AGM to amend the By-Law to reserve the designated scientist seat for a NSERC scientist. If the previous motion passes at the AGM, for the next election, the designated scientist seat be reserved for a scientist working within the NSERC mandate.</p> <p>***ACTION***To prepare a motion of the By-Law amendment to be sent to the CPA Legal Counsel</p> <p>***ACTION***Publish the By-law amendment in the Spring issue of Synopsis to be presented to the 2007 AGM.</p>	<p>President-elect and Director of Administration</p> <p>Director of Administration</p>	<p>March, 2007</p> <p>March, 2007</p>	<p>Passed (24/02/07)</p> <p>Passed (24/02/07)</p> <p>Passed (24/02/07)</p> <p>(see motions approved by e-mail (07/03/07))</p>
4	<p>A-1.1.2.3 Guidelines for CPA Fact Sheets</p> <p>Currently there are no uniform guidelines for the format or content of the Psychology Works Fact sheets. Fact Sheets are developed by different sections and organizations. A number of these fact sheets have been prepared by the Clinical Section, and that Section is now proposing to develop uniform guidelines for the Fact sheets.</p> <p>***ACTION*** To find out about the APA procedures regarding Facts Sheets.</p> <p>***ACTION*** To put the item on the agenda of the Board/Sections Chairs meeting in June 2007.</p>	<p>T. Hadjistavropoulos</p> <p>Chair, Committee on Sections</p>	<p>March, 2007</p> <p>June, 2007</p>	<p>Done</p>
5	<p>Motion 6 – A-1.1.3.1 Guidelines for Professional Practice for School Psychologists in Canada</p>			

	<p>The CPA Board adopted as policy the New Brunswick Guidelines for Professional Practice for School Psychologists in 2003. In November, the Guidelines revised by a working group of the Section of Psychologists in Education, in consultation with the Committee on Ethics, were approved in principle by the Board. The current version has been revised according to the feedback received at the November Board meeting, and is being submitted again for Board approval.</p> <p>Motion: (Mureika) That the Board approves the attached document, Guidelines for Professional Practice in School Psychologists in Canada pending the changes recommended by the Board.</p> <p>***ACTION*** To make the changes requested by the Board.</p> <p>***ACTION*** Once the changes are completed, the document will be placed on the web site and the sections and membership will be informed of its availability.</p>	<p>Juanita Mureika Director of Administration</p>	<p>March, 2007 March, 2007</p>	<p>Passed (24/02/07)</p> <p>Done</p> <p>Done</p>
6	<p>Motion 8 A- 1.1.4 BBCS and CJEP</p> <p>The Publications Committee supports these initiatives for increased cooperation between CPA and BBCS in the publication of CJEP, and believes that there are benefits to the journal from the proposed undertaking. The Committee recommends that the language of the agreement be examined and revised by the CPA Legal Counsel in order to ensure that the participation, rights and responsibilities of each party are described appropriately and that CPA is assured of the protection of its rights to CJEP in the event that the relationship ever be discontinued.</p> <p>Motion (Josephson) that the Board approve in principle the attached agreement between CPA and BBCS, subject to approval by CPA's Legal Counsel.</p> <p>***ACTION*** To review the agreement as recommended by the Board and have a Board email vote before the June meeting</p>	<p>Chair of Publications</p>	<p>June, 2007</p>	<p>Passed (25/02/07)</p>

7	<p>2. Records of Decisions 2.1 November 4-5, 2006 Motion (Josephson) To approve the record of decisions of November 4-5, 2006 as circulated</p> <p>2.2 Motions Voted by Email Motion (Church) To receive the motions approved by email.</p>			<p>Passed (24/02/07)</p> <p>Passed (24/02/07)</p>
8	<p>Finance 9.1 2006 Year End financial Statement Motion (Church) that the 2006 Year end Financial Statement be received.</p> <p>9.2 2007 Budget Motion (Nicholson) To approve in principle the 2007 Budget based on adjustments to the accreditation budget.</p> <p>***ACTION***To review the Accreditation Panel Budget</p> <p>***ACTION*** To allocate \$3,000 to the Committee on Public Policy for 2008</p>	<p>Associate Executive Director</p> <p>Executive Director</p>	<p>March, 2007</p> <p>March, 2007</p>	<p>Passed (25/02/07)</p> <p>Passed (25/02/07)</p> <p>Done</p> <p>Done</p>
9	<p>4.2.1 Strategic Planning ***ACTION***To prepare a report on Strategic Planning by June, 2007</p>	<p>Executive Director and President-elect</p>	<p>June, 2007</p>	<p>Done</p>
10	<p>4.3 2008 Honorary President MOTION: (Hadjistavropoulos) to recommend that Dr. Stephen Pinker be the CPA 2008 Honorary President pending his acceptance to attend the 2008 Convention.</p>			<p>Passed (25/02/07)</p>

	ACTIONTo write a letter to Dr. Pinker about the Board recommendation.	President-elect	February, 2007	Done
11	<p>4.3.2 CPA Press</p> <p>Motion (Hadjistavropoulos) to approve that the name CPA Press be registered as soon as possible.</p> <p>***ACTION*** Register the name according to the advice of CPA Legal Counsel Mr Don Ray.</p>	Executive Director	March , 2007	Passed (24/02/07)
12	<p>6.3 Document on Planning a Career in Psychology</p> <p>***ACTION***To discuss different possibilities with Dr.Simner</p>	Associate Executive Director	March, 2007	Done
13	<p>6.6 Fellows and Awards</p> <p>***ACTION***To send recommendations of Nominations for Member of the Year Award, CPA Award for Distinguished Contributions to the International Advancement of Psychology, for Distinguished Practitioner Award and CPA Award for Distinguished Lifetime Service to the Canadian Psychological Association, to the Chair on Committee and Fellows and Awards.</p>	Board members and staff	March 16 th , 2007	Done
14	<p>6.8 Student Membership Fee Change</p> <p>***ACTION***To provide additional statistics on Student Affiliate Members and their membership behaviour in order to help the Membership Committee to decide whether to recommend a change in the membership fee structure for Student Affiliate Members.</p>	Executive Director	March, 2007	Done
15	<p>6.13.1 APA Publishing Contract</p> <p>MOTION (Josephson) to approve the recommendation of the Publications Committee to accept the Publishing Service Agreement between CPA and APA pending a review by the CPA Legal Counsel.</p>			Passed unanimously (25/0207)

	<p>***ACTION*** Inform APA of the CPA Board decision and to request a new draft contract that reflects the proposed and agreed upon changes.</p> <p>***ACTION*** Send new draft contract to the CPA Legal Counsel.</p>	Executive Director		Done
		Executive Director		Done
16	<p>9.1 Next Meeting June 5-6 and June 10, 2007 November 10-11, 2007, Ottawa</p> <p>***ACTION***To confirm the date of the February 2008 meeting</p>	Director of Administration and President elect	March, 2007	Done
17	<p>MOTION B-4 Adjournment (Dozois) That the meeting be adjourned</p>			Passed (25/02/07)

NOTE: ALL COMMITTEE REPORTS ARE POSTED ON THE CPA WEB SITE.

Director of Administration
March, 2007