

**CANADIAN PSYCHOLOGICAL ASSOCIATION
BOARD OF DIRECTORS MEETING**

**October 15-16, 2005
Thunder Bay, Ontario**

RECORD OF DECISIONS

- Attending:** Dan Perlman, President and presiding
John Arnett, Past President and Director responsible for Administration
Robert Vallerand, President-elect and Director Responsible for Convention
Elizabeth Church, Director Responsible for Education and Training
David Dozois, Director Responsible for Scientific Affairs
Jennifer Frain, Director in the Seat Reserved for the Council of Provincial Associations of Psychologists and Co-Responsible for Professional Affairs
Wendy Josephson, Director Responsible for Publications
Juanita Mureika, Director Responsible for Sections
Ian Nicholson, Director Responsible for Professional Affairs
Patrick O'Neill, Director in the Seat Reserved for the Council of Canadian Departments of Psychology
- Regrets:** Doris Hanigan, Director Responsible for Public Information and Communications and Membership
Valerie Holms, President of the Canadian Council of Professional Psychology Programmes
- Invited Guest:** Mr. Ron Wray, Consultant, Canadian Institute for Health Information, on Saturday from 9:00 am to 10:00 am

CPA Staff:

Present without a vote

John Service, Executive Director

Karen Cohen, Associate Executive Director and Registrar, Accreditation Panel

Marie-Christine Pearson, Director of Administration and Recording Secretary

NOTE: Only Motions that are passed are recorded.

	Action	Responsible	Timeframe	Accomplished
1	1. Approval of Agenda MOTION (Nicholson) to approve the Agenda	Director of Administration		Passed (15-10-05)
2	1.1 Consent Agenda MOTION (Arnett) to approve the Consent agenda as follows:			Passed (15-10-05)
	MOTION 1 3. Approval of Sponsor of Continuing Education For Canadians Psychologists – Standards, Criteria, and Procedures. That the 2005 revision of the Standards, Criteria and Procedures for Approval of Continuing Education for Canadian Psychologists be approved and adopted.			Passed (15-10-05)
	ACTION***To make the revised document available.	Head Office	Immediately	Done (10-05)

	<p>MOTION 2</p> <p>4a. Principles and Framework Document of the Enhancing Interdisciplinary Collaboration in Primary Health Care Initiative</p> <p>That CPA endorse the document entitled: The Principles and Framework for Interdisciplinary Collaboration in Primary Health Care.</p> <p>ACTION***Place the Principles and Framework document on the web site.</p> <p>ACTION***Promote tools for collaboration developed by the initiative and by CPA through the web site for use by psychologists</p> <p>ACTION***Support interdisciplinary collaboration through continuing education, the convention, Psynopsis, etc.</p> <p>ACTION***Promote effective and appropriate interdisciplinary collaboration at a policy level within and outside of the association</p>	Head Office	November 2005	<p>Passed (15-10-05)</p> <p>Done (11-05)</p>
	<p>MOTION 4</p> <p>5. Health Canada grant to examine the non governmental organizations' capacity to support services during a disaster, terrorism incident or pandemic.</p> <p>That CPA accept in principle the decision to submit a grant proposal to Health Canada in partnership with the</p>			Passed (15-10-05)

	<p>Canadian Alliance on Mental Illness and Mental Health (CAMIMH) related to the development of a framework for the effective delivery of psychological and social supports before, during and after a disaster, terrorism incident or pandemic.</p> <p>ACTION***To continue to work on the grant with Health Canada and CAMIMH to bring a recommendation to the Board for an email vote in late October or early November of 2005.</p>	Executive Director	November 2005	Health Canada decision pending
	<p>MOTION 5</p> <p>6. Amendment to Section By-Laws</p> <p>That Appendix A of the Operations Manual for Section Chairs be amended to read</p> <p>Appendix A.</p> <p>V. OFFICERS AND EXECUTIVE COMMITTEE</p> <p>1. There shall be three elected officers, these being, the Chairperson, Chairperson-Elect, the Past-Chairperson. The term for each elected office is one year (or two years) ending at the close of the Annual General Meeting. A Secretary-Treasurer shall either be elected or appointed annually (or bi-annually) by the Chairperson. These four officers comprise the Executive Committee of the Section. The management of the Section shall be the responsibility of the Executive Committee.</p> <p>2. Nominations for the Chairperson-Elect and Secretary-Treasurer may be made up to the time of the annual election, either by e-mail to the current Chairperson, or in person at the annual Section meeting.</p>			Passed (15-10-05)

	<p>The Chairperson-Elect shall be, and Secretary-Treasurer may be, elected by majority vote of members present and voting at the Annual General Meeting. Should quorum not be reached at the section's annual general meeting, arrangements can be made by the Section Executive Committee to hold an election by mail, e-mail ballot, or Internet ballot.</p> <p>ACTION*** To update the Operational Manual for Section Chairs on the web site.</p>	Director of Administration	October 2006	Done: (10-05)
	<p>MOTION 6</p> <p>7. Accreditation Panel Appointment</p> <p>That the Board of Directors appoint Dr. Peter Henderson from the Rehabilitation Centre, Ottawa Hospital, as a Member of the Accreditation Panel.</p>			Passed (15-10-05)
2	<p>Record of Decisions</p> <p>2.1 MOTION (Vallerand) to approve the record of decision of June 8-9, 2005 as amended.</p> <p>2.2 MOTION (Josephson) to approve the record of decision of June 12, 2005 as amended.</p> <p>ACTION***To contact Sections Chairs regarding the Sections/Board meeting during the convention.</p> <p>2.3 MOTION (Mureika) to receive the Motions approved by Email as</p>	<p>Director of Administration</p> <p>Director of Administration</p> <p>Chair of Committee on Sections</p> <p>Director of</p>		<p>Passed (15-10-05)</p> <p>Passed (15-10-05)</p> <p>Done (Fall 05)</p> <p>Passed (15-10-05)</p>

	amended (06.05 – 10.05) ACTION***The issue on media policy to be put on the agenda of the March 2006 Board Meeting	Administration Director of Administration	March 2006	Done (02-06)
3	Procedures for Introducing and Passing Resolutions by Email MOTION (Arnett) That the Board approved the document as amended. ACTION***To distribute the updated document to the Board	Director of Administration		Passed (15-10-05) Done: (11-05)
4	4b) Canadian Collaborative Mental Health Charter MOTION (O'Neill) That the CPA Board refer the document entitled Canadian Collaborative Mental Health Charter back to the drafting Committee for inclusion of progressive and emerging definitions of primary health care in the preamble of the principles. ACTION***To reword the document	Associate Executive Director	November 2005	Passed (15-10-05) Done (11-05)
5	8.1 Year-to-Date Financial Statement MOTION (Nicholson) That the Year-to-date Financial Statement be received Digitalization of CPA Journals			Passed (16-10-05)

	<p>MOTION (Josephson)</p> <p>That the Board give the authority to the Executive Director to book the expense of the digitalization of CPA Journal in 2005.</p>			
6	<p>8.2 2006 Budget MOTION (O'Neill)</p> <p>That the 2006 budget be approved in principles</p>			Passed (16-10-05)
7	<p>Membership MOTION (Josephson)</p> <p>That the Board encourage Dr. Vallerand to invite people from Quebec to become members of CPA</p> <p>***ACTION***To send a package of information on CPA including brochures to Dr. Vallerand.</p> <p>Suggested: To prepare a CD on CPA for students recruitment</p>	Head Office	End of October	Passed (15-10-05) Done (01-06)
	<p>Summer Institutes</p> <p>The Board agreed to continue the Summer Institute</p>			
8	<p>Next Meetings</p> <p>The next Board meeting will be held March 9-11, 2006. Location to be determined as soon as possible.</p> <p>Fall Board meetings</p> <p>The Board agreed to hold the Fall Board meetings in Ottawa in order to allow the new Board members to meet with the CPA Head Office staff as soon as possible and to set the goals for the coming CPA non-fiscal year (June to</p>			Agreed (15-10-05) Agreed (15-10-05)

	June).			
9	Adjournment MOTION (Nicholson) That the Board of Directors meeting be adjourned			Passed (16-10-05)

The Following issues were also discussed:

- Board members were encouraged to visit other cities and organize an ambassador program.
- Board members were encouraged to be involved in the Psychology Month and spread the word.
- The Board agreed to continue the Summer Institutes despite the 2005 deficit. They suggested that it stays in August.
- Strategic planning: Each Board member to send a concrete thing they will do

Director of Administration
November 2005