

CANADIAN PSYCHOLOGICAL ASSOCIATION
BOARD OF DIRECTORS MEETING

March 11-12, 2006
Victoria, BC

RECORD OF DECISIONS

- Attending:** Dan Perlman, President and presiding
John Arnett, Past President and Director responsible for Administration
Robert Vallerand, President-elect and Director Responsible for Convention
Elizabeth Church, Director Responsible for Education and Training
David Dozois, Director Responsible for Scientific Affairs
Jennifer Frain, Director in the Seat Reserved for the Council of Provincial Associations of Psychologists and Co-Responsible for Professional Affairs
Doris Hanigan, Director Responsible for Public Information and Communications and Membership
Wendy Josephson, Director Responsible for Publications
Juanita Mureika, Director Responsible for Sections
Ian Nicholson, Director Responsible for Professional Affairs
Patrick O'Neill, Director in the Seat Reserved for the Council of Canadian Departments of Psychology
- Regret:** Laurene Wilson, President of the Canadian Council of Professional Psychology Programmes
- Invited Guest:** Dr. Craig Turner, President, Canadian Register of Health Service Providers in Psychology
- CPA Staff:** **Present without a vote**
John Service, Executive Director
Karen Cohen, Associate Executive Director and Registrar, Accreditation Panel
Marie-Christine Pearson, Director of Administration and Recording Secretary

NOTE: Only Motions that are passed are recorded.

	<p>That the By-Law Amendments of Section on Women and Psychology be approved as recommended.</p> <p>***ACTION*** To inform the Section Chair of the Board approval</p>	Chair, Committee on Sections		
	<p>MOTION 3</p> <p>5. Guidelines for Therapy and Counselling with Women</p> <p>That the CPA Board approves in principles the new Guidelines for Therapy and Counselling with Women as recommended by the CPA Status of Women Committee.</p> <p>***ACTION***</p> <p>1) Document to be circulated to Sections for feedback 2) Inform the Chair of SWAP 3) Have the document available on the Web once it receives final approval</p>	Chair, Committee on Sections		<p>Passed (11-03-06)</p> <p>Done: (06-06)</p>
	<p>MOTION 4</p> <p>6. Formation of a Sport and Exercise Psychology Interest Group</p> <p>That an Interest Group in Sport Psychology and Exercise be recognized by the CPA Board.</p> <p>**** ACTION****</p> <p>1) To inform the Chair about the Board decision 2) To add this new group on the CPA web site and any other document circulated</p>	Chair, Committee on Sections Head Office	March 2006	Passed (11-03-06)
3	8.1 Year-end Financial Statement			

	<p>MOTION (Church) That the Year-to-date Financial Statement be received.</p> <p>1)***ACTION*** Change the line name Human Resource to Salaries</p> <p>2)***ACTION***Send year-to-date to Board on a regular basis with explanatory notes.</p> <p>3)***ACTION***To get quotes from other auditors before signing a contract with KPMG.</p>	<p>Head Office</p> <p>Head Office</p> <p>Head Office Executive Director</p>	<p>Immediately</p>	<p>Passed (11-03-06)</p>
4	<p>StrategicPlan MOTION (Hanigan)That the Board directs Head Office to identify an expert who could facilitate the process of strategic planning.</p> <p>***ACTION***To get quotes from various facilitators regarding a one day strategic planning exercise in Ottawa in October, 2006. The maximum budget allocation is \$10,000.</p> <p>***ACTION***Have an additional day at the Fall Board meetings to spend on Strategic Plan.</p>	<p>Executive Director and Associate Executive Director</p> <p>Director of Administration</p>	<p>ongoing</p>	<p>Passed (11-03-06)</p> <p>Done: (06-06)</p>
5	<p>Description of CPA Executive Director’s Position MOTION (Josephson) to approve in principle to following description with embedded limitations for submission to the CPA Legal Adviser:</p> <p>The CPA’s Executive Director serves as the association’s Chief Executive Officer. He or she has the responsibility to establish procedures to attain CPA goals; plans, organizes, coordinates, and ensures the implementation of policies set by the Board of Directors; proposes action to serve member needs and to promote CPA’s mission; and oversees the financial operations of the Association. The Executive Direction is responsible for the overall control and management of the CPA head office; works under</p>			<p>Passed (11-03-06)</p>

	<p>the direction of and closely with the volunteer governance; and represents CPA to the federal governments, provincial and national organizations, and the public-at-large. The Executive Director fulfills the duties of this position in such a way as to abide by the Canadian Code of Ethics for Psychologists commonly accepted accounting principles, relevant labour legislation, and other applicable guidelines and laws.</p> <p>***ACTION*** Ask CPA Legal Adviser to review and advice.</p>	Executive Director		Done (06-06)
6	<p>Student Seat on the Board MOTION (Church) To approve the addition of a Student seat on the CPA Board of Directors. The CPA Student Affiliate Member of the Board of Directors will be the President - elect of the Section. They will occupy the Board seat for a three year not renewable term. She/he must be a student for at least two of the three year term. They will be elected by the Student Section during their normal CPA election process.</p> <p>***ACTION*** To prepare a Motion to be presented to the 2006 AGM to amend the CPA By-Law IV - Directors.</p>	Past-President and Director of Administration	March 2006	<p>Passed (11-03-06)</p> <p>Done: (03-06)</p>
7	<p>CSBBCS Seat on the CPA Board MOTION (Frain) That the CPA Board of Directors seat reserved for a representative of the Canadian Society of Brain, Behaviour and Cognitive Science (CSBBCS) will be discontinued.</p> <p>***ACTION*** To prepare a Motion to be presented to the 2006 AGM to amend the CPA By-Law IV - Directors</p>	Past-President and Director of Administration	March 2006	<p>Passed (11-03-06)</p> <p>Done: (03-06)</p>
8	Congress of the International Association of Applied Psychology, Vancouver 2014			

	<p>MOTION (Arnett) That the Board agree to explore the possibility of sponsoring an IAAP Congress to be held in Vancouver 2014. ****ACTION*** 1) To contact Mr. Laurier Forget, from the National Research Council of Canada for support of the project. 2) This issue to come back to the Board with an email ballot.</p>	<p>Executive Director Director of Administration</p>		<p>Passed (11-03-06) Done: (04-06) Not needed since CPA cannot apply during this application period.</p>
9	<p>IUPsyS Delegates MOTION (Dozois) that the CPA Board of Director agree to send only one delegate to the International Union of Psychological Science (IUPsyS) Congress in Athens, July 2006-03-27 (Dr. Josephson recused herself from the discussion) ****ACTION*** To contact J. Gauthier regarding the Board decision</p>	<p>Executive Director</p>	<p>March 2006</p>	<p>Passed (11-03-06) Done: (03-06)</p>
10	<p>Humanitarian Award ***ACTION***to send suggestions of possible candidates to the President.</p>	<p>Board members</p>	<p>June 2006</p>	
11	<p>Convention The Convention Committee is determining venues for future CPA Conventions. Winnipeg is a possible site. However, there is some scepticism on the Committee regarding the attractiveness of the city for a Convention. In order to make a decision based on the facts, Dr Arnett agreed to forward a document outlining the positive aspects of the city of Winnipeg to the Convention Committee ***ACTION***To prepare a document on all attractions in Winnipeg</p>	<p>J. Arnett</p>		<p>Done: (03-06) Done: (03-06)</p>
12	<p>CPAP Fee MOTION</p>			

	(Nicholson) To agree in principle to the fee increase for CPAP Membership up to a maximum of \$5,000. (Dr. Frain recused herself from the discussion)			Passed (11-03-06)
13	CCPPP ***ACTION*** To contact the Chair of CCCC regarding their representation on the CPA Board.	Chair of Professional Affairs	April 2006	
14	New CPA Journal on Clinical Practice ***ACTION***To explore the possibility and report to the Board.	Professional Affairs Cttee		
15	Board Meeting February 2007 ****ACTION****to set a time as soon as possible.	Director of Administration and President-elect	March 2006	Done: (03-06)
16	Adjournment MOTION (Vallerand) That the Board of Directors meeting be adjourned			Passed (16-10-05)

The Following issues were also discussed:

- ✓ The importance of a good orientation for new Board members
- ✓ The possibility of holding an annual survey of memberships and non members to determine what they want CPA to do for them and the discipline. The Board could look at developing focus groups across the country.
- ✓ The CDDP representative on the Board, Dr. O'Neill, will terminate his two-year term in June.
- ✓ During the Ambassador Program, CPA needs to have a brief yet more formal presentation to begin the discussion and/or have a one-page overview handout as a leave behind. The presentation should be no longer than fifteen minutes and, for consistency sake, should be given by the Executive Director.
- ✓ The Board could hold a public lecture to the community at the same time as the Board meeting to increase the profile of psychology in Canada.
- ✓ Sections/Board June meeting to be at 4:00 pm on Wednesday, followed by a dinner.

Director of Administration
March 2006