

**CANADIAN PSYCHOLOGICAL ASSOCIATION  
SOCIÉTÉ CANADIENNE DE PSYCHOLOGIE**

**MINUTES OF THE BOARD OF DIRECTORS MEETING**

**June 2, 2002  
University of British Columbia  
Vancouver**

**Present:** Abe Ross, President  
Pat O'Neill, President-Elect  
Theresa Kline, Director  
Kang Lee, Director  
Ian Nicholson, Director  
Bob Robinson, Director  
Jennifer Stolz, Director

**Present Without Vote:** John Service, Executive Director  
Karen Cohen, Associate Executive Director  
Marie-Christine Pearson, Executive Assistant and  
Recording Secretary

**Regrets:** Bill Melnyk, Past-President  
Lorraine Breault, Director (Dr. Breault attended the CPAP meeting)  
Sandra Pyke, Director (Dr. Pyke attended the CCDP meeting)

**Procedural Note:** Vote recorded and carried or defeated do not imply unanimity. The results are minuted when requested.

The meeting was called to order at 8:30 a.m.

The President welcomed Dr. Theresa Kline, Dr. Ian Nicholson, Dr. Bob Robinson and Dr. Pat O'Neill, new members of the Board of Directors.

**1. Approval of Agenda**

**MOVED** (Lee/Kline) and **CARRIED** that the agenda be adopted.

**1. PRESIDENTIAL**

**2.1 President's Report**

Dr. Ross reported that this year's priorities will be to increase members activities and get members more involved in the running of CPA. He added that he wants to have more people running for office and also get

more people involved in committees. The President stated that he will contact the Past-Presidents to help in the recruitment of presidential candidates. One other goal will be to have more activities in non-dues revenue generation, and to further develop the CPARC project. He noted the importance of developing the Psychology for All project.

### **2.1.1 Portfolios and Committee Membership**

The President stressed the importance of having active committees with large memberships. Committee work is a very important way for CPA to involve members, spread the word about the good things the Association is doing and to recruit members into running for the Board. He encouraged Committee Chairs to submit their committee membership lists to CPA Head Office by September 15.

It was suggested that people from sections be approached to participate on committees.

It was also suggested that there be 10 members on each CPA committee.

**\*\*\*\*\*ACTION\*\*\*\*\* The President to send a note to Section Chairs and to the membership through the CPA News.**

**MOVED** (Lee/O'Neill) that membership become a leadership function.

**\*\*\*\*\*ACTION\*\*\*\*\* Head Office to make the appropriate change.**

**\*\*\*\*\*ACTION\*\*\*\*\* All CPA committee chairs to send their terms of reference to Head Office by the end of September for the October 2002 Board meeting.**

The 2002-2003 CPA Board assignments were reviewed (see Annex 1).

Dr. Stoltz reported that after discussion with CSBBCS it was decided that she would not take on the science leadership function. Dr. O'Neill agreed to be the Science Leader and the Chair of the Scientific Affairs Committee.

Dr. O'Neill also agreed to become the Leader of Ethics, Law & Standard as Dr. Ogloff and Dr. Sinclair will continue to chair their respective committee (Legal Affairs and Ethics).

**\*\*\*\*\*ACTION\*\*\*\*\* The President to contact Dr. Ogloff and Dr. Sinclair to confirm their assignment.**

### 2.1.2 Board Seat Vacancy

The President reported that because of Dr. Lucie Morin's resignation the Board will have to decide whether to appoint someone to fill the seat.

**MOVED** (O'Neill/Kline) and **CARRIED** that the Board appoint someone to fill the seat of the Director-at-large reserved for a Francophone.

Board members were encouraged to approach people that might be interested in filling the position. It would be important to discuss the possibility of running for a three year term at the end of the appointed one year term with the potential candidates.

**\*\*\*\*\*ACTION\*\*\*\*\* Drs. Cohen, Robinson and Nicholson to work together to develop possible candidates and Dr. Nicholson to bring recommendations to the Board as soon as possible.**

It was suggested that a list of individuals be created and prioritized and the individuals be approached sequentially until someone agrees.

### 2.1.3 Canadian Psychological Foundation

See attached minutes.

## 2.2 Past-President's Report

Due to the absence of Dr. Bill Melnyk there was no report.

## 2.3 President-Elect's Report

Dr. O'Neill reported that CPA is undertaking very interesting and important activities and that the sessions reviewing these activities at the Convention are doing a great job transmitting information to the membership. He added that he was very impressed by presentations given by Drs. Service, Mikail and Ogloff.

In the same vein, Dr. Service noted that the Board should take real pleasure in the fact that the AGM and the dues increase discussion went very smoothly indicating that the membership is satisfied with the fine job the Board is doing on their behalf and on behalf of the discipline.

# 1. SCIENCE

### **3.1 Scientific Affairs**

No report.

### **3.2 Canadian Society for Brain, Behaviour and Cognitive Science (CSBBCS)**

Dr. Stolz reported on the CSBBCS meeting. She added that CSBBCS is very interested in continuing cooperation with CPA in Hamilton in 2003.

## **1. PRACTICE**

### **4.1 Professional Affairs**

Dr. Nicholson reported that Dr. Breault will contact members of CPAP to become members of the Professional Affairs Committee. The list of sections will be reviewed and some of the chairs of the sections might be asked to sit on the Committee as well.

Dr. Sam Mikail will be asked if he would be interested in continuing to work on the Romanow Commission.

The Committee will also support the activities CCPPP has identified as major issues.

It was suggested that, in future, it might be useful if the Chair(s) of Professional Affairs be members of the tri-organizational group.

### **4.2 Council of Provincial Associations of Psychologists (CPAP)**

It was noted that CPAP could not attend the May 2002 CPA Board meeting because the May 2002 CPAP meetings were being conducted at the same time as the CPA Board meeting.

## **1. EDUCATION**

### **5.1 Education and Training**

No report.

### **5.2 Convention Committee**

#### **5.2.1 2002 Convention Update**

Dr. Robinson reported on the meeting of the Convention Committee. The Board agreed that this was a very good

convention and that comments from participants were very positive. Revenues and expenses will significantly reduce the 2002 Convention budgeted deficit.

There was a discussion regarding the utility of continuing the one-day registration.

**\*\*\*\*\*ACTION\*\*\*\*\* The Convention Committee to examine the impact of the one-day registration when more information becomes available concerning the 2002 Convention. The Committee will report back to the Fall 2002 Board meeting with recommendations regarding the one-day registration.**

**\*\*\*\*\*ACTION\*\*\*\*\* The Convention Committee to consider conducting a survey of members and psychologists who do not normally attend the convention to determine the reasons for nonattendance. It was stressed that the survey needs to be as cost-effective as possible.**

### **5.3 Accreditation Panel**

Dr. Nicholson reported that there is still confusion regarding the nature of the reporting relationship of the Accreditation Panel Board liaison.

**\*\*\*\*\*ACTION\*\*\*\*\* In the absence of Dr. Pyke, it was decided that this issue be an agenda item for the Fall 2002 Board meeting.**

Dr. Nicholson reported that recommendations for appointments to the Accreditation Panel are forthcoming. These recommendations will be sent to the Board through e-mail motions.

Dr. Nicholson reported on the Accreditation Panel conversation session. He stated that people still want to be part of the APA Accreditation. It will be important to educate students on the issue of APA and CPA and the ramifications for Canadian doctoral education in psychology.

### **5.4 Council of Canadian Departments of Psychology (CCDP)**

No report.

## **1. COMMUNICATION**

### **6.1 Membership Committee**

Dr. Lee reported that one student of a department could not find a sponsor and so was unable to become a student member of CPA. He stressed the

importance of changing the membership rules.

**\*\*\*\*\*ACTION\*\*\*\*\*** **Head Office to make the appropriate changes so that students can become student members without a sponsor as long as they submit a letter of confirmation of enrollment as a full-time student from the Department of Psychology.**

## **6.2 Sections Committee**

### **6.2.1 Annual Sections Meeting Report**

Dr. Lee reported that the meeting with Section Chairs went very well and that 21 Chairs attended. It was suggested that there be more time allowed for this meeting in the future.

**\*\*\*\*\*ACTION\*\*\*\*\*** **The Chair of the Committee Sections to bring a motion to the Fall 2002 Board meeting to hold a pre-Convention meeting with Section Chairs again next year.**

It was suggested that the meeting be expanded to half a day.

Dr. Lee reported that Section Chairs appreciate the work of Head Office staff.

## **6.3 Public Information and Communication Committee**

No report.

## **6.4 International Relations Committee**

Dr. Ross reported on the International Relations Committee meeting. He noted that a draft of the terms of reference will be submitted to the Fall 2002 Board meeting. He added that the motion passed by the Board that he become Acting Chair of the International Relations Committee was not very well received. There was also a discussion regarding the selection of IUPsyS delegate to the 2002 Assembly to be held in Singapore in July 2002.

**\*\*\*\*\*ACTION\*\*\*\*\*** **Dr. Janel Gauthier to present a report of the Singapore meeting to the Fall 2002 Board meeting.**

There was extensive discussion regarding a CPA representative to be sent to the IUPsyS meeting in Singapore. The Board already decided to have a Board member represent CPA but the deadline has passed.

**MOVED** (Lee/Nicholson) that the Board not nominate someone for the

Singapore assembly of July 2002.  
Motion **DEFEATED**.

**MOVED** (Robinson/O'Neill) that the Board ask Dr. James Ogloff to represent CPA at the Singapore meeting and to report back to the Board within a 1 year time frame and that Dr Ogloff to serve for a maximum term of 4 years.

Dr. Ross added that there was discussion regarding the lack of communication between the Committee and the Board. He noted that last summer when the Committee was informed of the the procedures for selecting an IUPsyS representative, the committee proposed new procedures which were rejected by the Board. However, there was no written communication about why they had been rejected, nor what the further issues were. Dr. Ross stated that he takes full responsibility for the lack of communication since he was the liaison person and yet communication had been difficult since Dr Adair was frequently travelling and Dr Ross was on sabbatical outside of Canada.

Dr. Ross asked the Board to reconsider the motion passed previously that the Board designate the President-Elect become Acting Chair of the Committee.

**MOVED** (O'Neill/Lee) that Dr. Ross be only the liaison to the International Relations Committee. 4 in favour and 1 opposed.

## 1. **ETHICS, LAW AND STANDARDS**

### 7.1 **Ethics Committee**

Dr. O'Neill reported that if there is an appeal that comes to the Board it would be important that he not be part of the Board discussion and that he would recuse himself from the meeting because he is a member of the Ethics Committee which may be asked to deal with the same matter.

### 7.2 **Committee on Legal Affairs**

Dr. O'Neill reported that Dr. James Ogloff will continue to chair the Committee on Legal Affairs.

## 1. **DISSEMINATION**

### 8.1 **Publications Committee**

Dr. Lee reported on the Publications Committee meeting. He noted that the new CP Editor, Dr. Hadjistavropoulos, has very good ideas and wants to recruit high profile editorial members.

He reported that there was also discussion about CJEP which operated in a deficit position. CJEP Editor Peter Dixon suggested that the journal should run as is and be subsidized by CPA members.

**\*\*\*\*\*ACTION\*\*\*\*\* Drs. Service and Lee to attend the next Publications Committee meeting to discuss finances and page allocations.**

Dr. Lee noted that there is no women on the Publications Committee.

**MOVED** (Lee/O'Neill) that an annual \$500 honorarium be established for the CP Book Review Editor.

Motion **DEFEATED**.

Note: Dr. O'Neill voted against the motion.

This issue to be discussed at the Fall 2002 Board meeting.

## **1. ADMINISTRATION**

### **9.1 By-Laws, Rules and Procedures**

#### **9.1.1 Ad Hoc Committee to Review Procedures and Structure of the Committee on Fellows and Awards**

Dr. Ross reported on the motion passed at the pre-convention Board meeting to establish an Ad Hoc Committee to consider the fellowship and awards process and make a recommendation to the Fall 2002 Board meeting.

Dr. Ross asked for volunteers to be part of the review committee.

It was suggested that there be a practitioner on the committee.

### **9.3 Nominating Committee**

#### **9.3.1 Composition of the Board 2003**

It was noted that for 2003, nominations will be required for the seat of Scientist and Director-at-large for a Francophone.

#### **9.3.2 Sub-Committee on At-Large Board Seat**

**\*\*\*\*\*ACTION\*\*\*\*\* Dr. Melnyk to send his recommendations for the composition of the Sub-Committee on at-large Board Seats to the Board by e-mail.**

### 9.3.3 Sub-Committee on Designated Board Seat

**\*\*\*\*\*ACTION\*\*\*\*\*** Dr. Lee to send his recommendations for the composition of the Sub-Committee on Designated Board Seats to the Board by e-mail.

### 9.4 Elections Committee

No report.

### 9.5 Finance

Dr. Service reported that the deficit will be smaller than expected. The Convention and Accreditation Panel are doing very well in managing their revenues and expenditures. The deficit position of the Panel will be corrected in 2002/2003 as a result of the Accreditation fees increases and the Convention deficit will be corrected by the decision to increase membership dues for Convention made by the members at the 2002 AGM.

The Board discussed the importance of the Ambassador Program and the need to evaluate its cost effectiveness.

**\*\*\*\*\*ACTION\*\*\*\*\*** Head Office to prepare a cost breakdown of the Program.

#### 9.5.1 Product Recognition

Dr. Ross reported on the Product Recognition Program documents circulated previously at the post-convention Board meeting, revised by the Committee and circulated to the Board by email.

**MOVED** (Lee/Kline) and **CARRIED** that the Product Recognition Program be adopted in principle.

**\*\*\*\*\*ACTION\*\*\*\*\*** Board members who have not sent in their comments and corrections are asked to review the information over the summer and to send comments to Patricia at Head Office by September 15, 2002.

#### 9.5.2 Committee Budget

Dr. Service asked Committee Chairs to send their budget requests to Head Office by September 1.

**\*\*\*\*\*ACTION\*\*\*\*\*** Head Office to send information about allocation of budget to

**committee chairs.**

**9.6 Executive Director's Report**

No report.

**9.7 Associate Executive Director's Report**

Dr. Cohen reported that the workshop on ADHD was very financially successful and well received.

**1. NEXT MEETING**

**10.1 October 19-20, 2002**

Dr. Ross reported that the Fall Board of Directors meeting will be held in Ottawa on October 19-20, 2002.

**1. ADJOURNMENT**

There being no further business, it was **MOVED** (Nicholson/Lee) and **CARRIED** that the meeting be adjourned.