

**CANADIAN PSYCHOLOGICAL ASSOCIATION
SOCIÉTÉ CANADIENNE DE PSYCHOLOGIE**

MINUTES OF THE BOARD OF DIRECTORS' MEETING

JUNE 18-19, 2001
STE-FOY, QUÉBEC

Present: James Ogloff, President
William Melnyk, President-Elect
Gary Latham, Past-President
Mona Abbondanza, Director
Lorraine Allan, Director
Kang Lee, Director
Patrick McGrath, Director
Sam Mikail, Director
Abraham Ross, Director and President Designate
Jennifer Veitch, Director
Lucie Morin, Director

Present without Vote: John Service, Executive Director
Marie-Christine Pearson, Executive Assistant and Recording
Secretary
Ivan Parisien, Coordinator, Membership & Communications
attended on June 19

Regrets: Sandra Pyke, President, Council of Canadian Departments of
Psychology and CPA Director Designate
Joseph Rallo, Chair, Council of Provincial Associations of Psychologists
(CPAP)

Invited Observers: Lorraine Breault, Director Designate
Michael Masson, President-Elect, Canadian Society
for Brain, Behaviour and Cognitive Science
(CSBBCS)

Procedural Note: Votes recorded as **CARRIED** or **DEFEATED** do not imply unanimity.
The results are minuted when requested.

The meeting was called to order at 9:00 a.m.

The President welcomed new Board members, Lorraine Breault, Lucie Morin and Michael Masson.

A. Organizing Psychology in Canada Conference

Dr. Ogloff presented the report of the Winnipeg Conference and responded to questions from the Board.

B. Strategic Planning

The results of the discussion related to Strategic Planning are attached to the minutes.

C. WORKING AGENDA

1. Approval of Agenda

The President received the Consent Agenda and asked the Board to identify those motions to be removed and placed on the Working Agenda.

Motions 1 and 7 were left on the Consent Agenda.

MOVED (Latham/Lee) and **CARRIED** that the Consent Agenda be adopted.

Pertinent information related to each Consent Agenda item is recorded below.

3. FINANCE

3.2 CPA Special Outside Projects Report

Dr. Ross reported that at the last Board meeting the Board recommended a motion requiring the person in charge of a CPA special outside projects provide a progress report on a regular basis.

Adopted Motion 1

Motion: That groups which receive funding from CPA submit an annual progress report indicating a) how the funds were spent and b) the outcome of the expense. If a progress report is not submitted for Board review, the funding will be discontinued.

*****ACTION*** The Executive Director or the Finance Coordinator to contact the person in charge of CPA special outside projects.**

8. SECTIONS

8.1 Section on Sexual Orientation and Gender Identity Issues

Dr. Lee presented the request from Dr. Todd Morrison to create a new section of the Canadian Psychological Association on Sexual Orientation and Gender Identity Issues. Dr. Lee reported that this proposal was submitted according to the procedures for forming a section included in the CPA Section Operation Manual.

Adopted Motion 7

Motion: That the Board of Directors approve the establishment of the CPA Section on Sexual Orientation and Gender Identity Issues.

*****ACTION***** Dr. Lee to contact Dr. Morrison to inform him of the approval of the Board and that within one year of obtaining approval to establish a section, a section is required to pass By-Laws in conformity with the CPA model By-Laws.

ACTION AGENDA

1. Approval of Agenda

1.2 Working Agenda

MOVED (Latham/Lee) and **CARRIED** that the Working Agenda be approved with the addition of the following items:
4.1.10 Charter of Professional Rights for Psychologists
6.1.3 Membership Mailing List

2. Approval of Minutes

2.1 April 21-22, 2001

MOVED (Abbondanza/Ross) and **CARRIED** that the minutes of the Board of Directors' meeting of April 21-22, 2001 be approved.

3. FINANCE

3.1 2001 Year to Date

Dr. Service reviewed and responded to questions concerning the 2001 Year to Date financial statement. Dr. Service expressed his concern regarding a possible deficit. There was discussion regarding the annual dues arrangement between PAA and CPA. It was suggested that a letter be sent to all CPA and PAA members to explain the situation.

MOVED (Melnyk/Lee) and **CARRIED** that a finance committee be formed to look at the CPA financial situation and to report to the Fall Board meeting. A committee will be composed of the three presidential officers, the Executive Director and the Finance Coordinator.

4. MEMBERSHIP

4.1 Addition of Membership Categories

Dr. Ogloff briefly reviewed the grades of membership in the Australian Psychological Society and suggested that CPA have new membership categories especially student affiliates at undergraduate level.

***** ACTION *** The Membership Committee to present recommendations to the October 2001 Board meeting.**

5. REVENUE GENERATION TASK FORCE

5.1 Endorsement of Psychological Tests

Dr. McGrath noted that the first principle of endorsement or recognition of products has to be that the outcome benefits the Canadian Psychological Association. The benefits could be financial, recognition of CPA and psychology in the community and/or service to the public or CPA members. He added that the main benefit was intended to be financial.

Dr. McGrath reported that the risks of product recognition appear to be of two types: 1) legal costs emanating from dissatisfied users of the endorsed product, or unhappy companies whose product was not endorsed; 2) the risk of losing the goodwill membership who may then resign or just be unhappy.

It was noted that further direction from the Board was needed. The importance of having a feedback from the membership was noted.

***** ACTION *** The Task Force to write an article in Psynopsis.**

6. CONVENTION

Dr. Veitch reported that items 6.1 and 6.2, 2005 and 2006 Convention sites, will be presented at the post-convention Board meeting of Sunday, June 24, 2001.

7. INTERNATIONAL RELATIONS COMMITTEE

Dr. Ogloff briefly reported on the recommendations of the Committee on International Relations to the CPA Board for the position of delegate to the IUPsyS General Assembly. Dr. Abbondanza read the motion of the 2000 November Board meeting regarding nomination of IUPsyS delegates which read that the International Relations Committee chose an IUPsyS delegate amongst active CPA Board members.

It was noted that it was important for the Board to be clear with the International Relations Committee on this matter. The Committee was doing a good job. However, until recently, the Committee was chaired by a Board member. The Board thought it important to consider returning to the model.

Since some Board members will be attending the meeting of the International Relations Committee during the Convention, it was suggested that this issue be dealt with at the Sunday Board meeting of June 24, 2001.

D. INFORMATION AND DISCUSSION AGENDA

1. PRESIDENTIAL

1.1 President's Report

Dr. Ogloff noted that CPA has made considerable progress over the past several years on many fronts. He encouraged the Board to continue to work closely with the provinces to develop relationships and to examine ways of cost-sharing such as adopting a unified billing.

1.2 Past-President's Report

Dr. Latham reported that he intends to arrange to have HR.Com articles appear on the CPA website.

1.3 President-Elect's Report

Dr. Melnyk reported that he will be working on the issue of public access of

psychological services and prescription privileges.

2. EDUCATION

2.1 Education and Training

2.1.1 PsyD Curriculum Guidelines - Update

Concerns were expressed regarding the documents. It was suggested that the Board read the document very carefully and discuss it at the Sunday Board meeting of June 24, 2001.

MOVED (Veitch/Melnyk) that the report Model Curriculum for a Doctor of Psychology (PsyD) program be received.

MOVED (Melnyk/Allan) and **CARRIED** that the Education and Training Committee work with the Practice Leader, CCDP and CCPPP to develop a report and present recommendations to the October Board meeting 2001.

***** ACTION ***** **The Education and Training Committee to present recommendations at the October Board meeting.**

***** ACTION ***** **Dr. Ogloff to send a letter to Drs. Allon and Gauthier.**

2.1.2 Annual Report

Report circulated for information.

2.2 Convention Committee

Dr. Veitch referred to her annual report and circulated documents.

2.3 Council of Canadian Departments of Psychology (CCDP)

Dr. Ross briefly commented on the document circulated regarding positions in psychology in Canada based on the postings on the CCDP list serv.

3. SCIENCE

3.1 Scientific Affairs

3.1.2 Canadian Institutes of Health Research (CIHR)

Dr. McGrath reported on CIHR activities and added that psychology is more and more present in health research.

3.1.3 Canadian Consortium for Research (CCR)

Dr. Service reported on the lobbying for science through the CCR.

3.1.4 Network for the Advancement of Health Services Research

Nothing to report.

3.1.5 National Science and Engineering Research Council (NSERC)

CPA met with NSERC President and senior staff to discuss lobbying for science and the next federal budget.

3.1.6 Social Sciences and Humanities Research Council (SSHRC)

CPA met with the SSHRC President and senior staff to discuss lobbying for science and the next federal budget.

3.2 Canadian Society for Brain, Behaviour and Cognitive Science (CSBBCS)

Dr. Allan briefly reported on CSBBCS activities.

4. PRACTICE

4.1 Professional Affairs

4.1.1 Annual Report

Dr. Mikail referred to his annual report. He added that the next documents in the Strengthening series will include Strengthening Child Health and Strengthening Rural Health Care.

4.1.2 Health Action Lobby (HEAL)

Focus of HEAL is on the Romanow Commission.

4.1.3 Psychology Sectoral Working Group on the Agreement on Internal Trade (PSWAIT)

Dr. Breault reported that the Canadian regulatory bodies have finalized the Mutual Recognition Agreement and that the agreement is to be signed by the regulatory bodies on Sunday, June 24. She added that the purpose of the agreement is to establish the conditions under which a licensed/registered psychologist in one Canadian jurisdiction will have his/her qualifications recognized in another jurisdiction that is a party to this agreement. It was agreed that this is an important initiative which will have an important impact on professional psychology in Canada.

4.1.4 Council of Provincial Associations of Psychologists (CPAP)

Dr. Mikail briefly reported on CPAP activities.

4.1.5 Canadian Council of Professional Psychology Programs

No report.

4.1.6 Health Commissions

Dr. Service reported on the circulated letters sent to the Health Commissions and noted that all the information is available on the CPA web page.

4.1.7 Strengthening Documents Update

Dr. Mikail referred to his annual report.

4.1.8 Working Conditions Survey

Dr. Mikail reported that the results of the survey were presented to health administrators and policy makers at the Canadian Health Care Leadership Conference in Winnipeg in June. Dr. Mikail added that there is a clear indication in the results that psychologists are increasingly dissatisfied with the working environment in the public system. He added that salary levels are a serious problem. Private practitioners report that autonomy is the most important aspect of private practice. A summary of results will be developed.

4.1.9 National Practitioner Data Set

Dr. Mikail referred to the annual report.

4.1.10 Charter of Professional Rights for Psychologists

Dr. Mikail reported that the Charter of Professional Rights for Psychologists published by the Psychologists Association of Alberta, was forwarded to the Committee on Ethics for consideration. The Committee expressed a strong concern about the document and had a number of cautions. This issue will be brought forward to the Fall Board meeting.

***** ACTION ***** **The Professional Affairs Committee to review the issue and to report at the October 2001 Board meeting.**

4.2 Accreditation Panel

4.2.1 Annual Report

Dr. Mikail reported that the accreditation criteria have been revised and were circulated for feedback. They will be brought to the October 2001 Board meeting. Concerns were expressed regarding the deficit budget of the Accreditation Panel.

MOVED (McGrath/Mikail) and **CARRIED** that the Accreditation Panel be instructed to develop a plan to have a balanced budget and submit a business plan by September 15, 2001.

***** ACTION ***** **Dr. Mikail to contact the Chair of the Accreditation Panel on this matter.**

Dr. Ogloff briefly reported on APA/CPA accreditation process. The need to convince programs and internship to retain only CPA accreditation was noted.

5. DISSEMINATION

5.1 Publications

5.1.1 Annual Report

Dr. Lee referred to his circulated annual report.

5.1.2 Journals

There was a discussion regarding online journals and whether CPA should have hard copies of journals made available to members. It was suggested that the table of contents of the journals be sent by e-mail (CPA News) to membership with a link to the electronic version of the journal.

5.1.3 Psynopsis

Dr. Lee brought forward the idea of cost-sharing arrangements with the provincial associations' newsletters and Psynopsis.

6. COMMUNICATION

6.1 Membership

6.1.1 Annual Report

Dr. Abbondanza referred to her annual report.

6.1.2 Statistics

Statistics were circulated for information.

6.1.3 Membership Mailing List

Dr. Service reported on revenue coming from mailing lists which are sold to psychology friendly organizations. He added that these requests are carefully monitored by Head Office. He asked direction from the Board on this issue. It was suggested that research requests be treated like any commercial request and CPA member's research request be assessed a nominal fee.

*****ACTION*****

Mr. Parisien to investigate the average charge for mailing lists by similar organizations.

6.2 Sections

6.2.1 Annual Report

Dr. Lee referred to his annual report.

6.2.2 Annual Sections Meeting

A roster of Board representation at Sections Business Meetings was circulated and Board members were required to ensure 100% coverage.

There was discussion regarding the way to encourage CPA members to belong to at least one section. It was suggested that a campaign be developed to encourage members to join sections.

*****ACTION*** The Membership Committee and the Committee on Sections to work on this issue and report to the Fall Board meeting.**

6.3 Public Information and Communication

Dr. Abbondanza strongly encouraged the Board to continue with the Psychology Week project and to make it a CPA project.

6.3.1 Annual Report

Dr. Abbondanza referred to her annual report.

6.4 International Relations

6.4.1 Annual Report

Report circulated for information.

7. ETHICS, LAW AND STANDARDS

7.1 Ethics

7.1.1 Companion Manual Update

Dr. Ogloff reported that the Companion Manual will be ready mid-summer. It was also noted that the book will be translated if CPA can secure HRDC funding.

*****ACTION*** Once the document is available, Head Office will get a quote for the translation.**

7.1.2 Captus Project on Ethics - Update

Dr. Ogloff reported that the project is on target for release in September.

7.1.3 Annual Report

Dr. Ogloff referred to the annual report prepared by Dr. Carole Sinclair.

7.2 Legal Affairs

7.2.1 Annual Report

Dr. Ogloff referred to his annual report.

8. ADMINISTRATION

8.1 By-Laws, Rules and Procedures

Dr. Latham referred to his annual report.

8.2 Fellows and Awards

Dr. Latham referred to his annual report.

Concerns were expressed regarding the preponderance of academic award recipients and the dearth of practitioner recipients.

It was suggested that at least one Award be given to practitioners only and that the definition be clearly in support of this goal.

*****ACTION*** Dr. Ogloff will review the awards' definitions as well as for fellows and report back to the October Board meeting in 2001.**

8.3 Nominating Committee

Dr. Latham referred to his annual report.

8.4 Elections Committee

Dr. Service referred to his annual report.

8.5 Executive Director's Report

Dr. Service briefly reviewed the operations of Head Office and invited the Board to submit any comments or suggestions.

9. OTHER BUSINESS

9.1 Appreciation to Outgoing Members

The President expressed appreciation to Dr. Mona Abbondanza and Dr. Gary Latham for their excellent work during their term on the Board of Directors. He also expressed appreciation to Dr. Lorraine Allan representing CSBBCS and Dr. Abraham Ross representing CCDP.

The President also expressed appreciation to all Board members for their hard work to promote CPA and psychology during 2000-2001.

9.2 Board Assignments

Dr. Melnyk presented the 2001-2002 Board assignments. See attached.

10. NEXT MEETING

The post-convention Board meeting is scheduled for Sunday, June 24, 2001.

11. ADJOURNMENT

There being no further business, it was **MOVED** (Latham/Abbondanza) and **CARRIED** that the meeting be adjourned.

APPENDIX A

Canadian Psychological Association
Société canadienne de psychologie

Strategic Planning: Draft Notes

2001-06-17

OBJECTIVES:

SCIENCE

- 1) Increase Funding:
 - clarify research sources
 - requirements
 - eligibility
 - investigator driven
- 2) Advocacy & visibility
- 3) Synergy
- 4) Academic freedom

PRACTICE

- 1) Access
- 2) Working conditions/salaries
- 3) Vehicle to disseminate research to practitioners
- 4) Forum for info exchange between practitioners
- 5) Participation of practitioners in CPA

EDUCATION & TRAINING

- 1) Ensure adequate positions in universities
- 2) Increase involvement of undergraduates
- 3) PsyD
- 4) Cradle to grave (science)

CONTINUING EDUCATION

- 1) Mandatory CE for professionals (CE Bank)

- 2) CE as revenue generator
- 3) Market beyond Canada
- 4) Facilitate early career development for practice & science
- 5) Develop convention multimedia Web based CE mid-career workshops

CONVENTION

- 1) Resolve issues : Rates
Venues
Etc
- 2) Evaluate Convention
- 3) Align interests, CSBBCS, CPA, CCDP, scheduling
- 4) Institutionalize changes in convention policy (manual)
- 5) Member involvement & attendance

Standards & Accreditation

- 1) Revise accreditation standards to align with competencies
- 2) Accreditation become national
- 3) Paid internships in Quebec & rural areas

FINANCES

- 1) Form a Finance Committee
- 2) Ensure that CPA members are involved in one section: Free
Pay for others
Membership dues
- 3) Foundation

NON DUES REVENUE

- 1) One strategy to increase revenue
- 2) Generate 50k/year
- 3) Canadian content in texts: Editorial board
Approved by CPA
\$\$
- 4) Develop electronic based practitioner magazine
- 5) Clarify financial arrangement with HR.COM
- 6) Strategic alliances with particular partners
- 7) Increase fees for web advertisement
- 8) Share publications with provinces
- 9) Market membership data base

JOURNALS

- 1) All journals electronic only
- 2) Maintain health of Journals

PUBLICATIONS

- 1) Revitalize Psynopsis
 - other organizations
 - joint publications
- 2) Increase Psynopsis content
 - other organizations
 - science
- 3) Increase dissemination of publications:
 - Current
 - Web

WEB SITE

- 1) Increase revenue advertising
- 2) Develop organizational strategy for Web
 - Home page
- 3) HR.COM information to be available on CPA Web

APPENDIX B

2001-02 CPA BOARD ASSIGNMENTS

<u>LEADERSHIP FUNCTIONS</u>	<u>POSITIONS/COMMITTEES</u>	<u>NAMES</u>
PRESIDENTIAL	President Past-President President-Elect Honorary President	BILL MELNYK Bill Melnyk Jim Ogloff Abe Ross Mr. Justice Richard Schneider
SCIENCE	Scientific Affairs	PAT McGRATH Pat McGrath (Chair) Michael Masson
PRACTICE	Professional Affairs	SAM MIKAIL Sam Mikail (Chair) Lorraine Breault
EDUCATION	Education and Training Accreditation Convention	SANDRA PYKE Sandra Pyke/Lucie Morin Sam Mikail Jennifer Veitch
COMMUNICATION	Membership Sections Public Information and Communication International Relations Web Monitoring	KANG LEE Kang Lee/Lorraine Breault Kang Lee Lucie Morin John Adair/Abe Ross
DISSEMINATION	Publications	KANG LEE Kang Lee
ETHICS, LAW & STANDARDS	Ethics Legal Affairs	JIM OGLOFF Carole Sinclair (Chair) Jim Ogloff (Chair)
ADMINISTRATION	By-Laws, Rules & Procedures Fellows & Awards Nominating Elections	JIM OGLOFF Jim Ogloff Jim Ogloff Jim Ogloff John Service

SPECIAL PROJECT/ AD HOC TASK FORCE	Organization of Psychology in Canada Ad Hoc Task Force on ways to reduce CPA costs and increase revenues	Jim Ogl Melnyk Jennifer
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COLLABORATION AND LIAISON WITH OTHER

ORGANIZATIONS

<p>Humanities and Social Sciences Federation of Canada (HSSFC) Social Sciences and Humanities Research Council of Canada (SSHRC) Natural Sciences and Engineering Research Council of Canada (NSERC) Canadian Institutes of Health Research (CIHR) Canadian Consortium for Research (CCR) Canadian Society for Brain, Behaviour and Cognitive Science (CSBBCS) Council of Provincial Associations of Psychologists (CPAP) Canadian Register of Health Service Providers in Psychology (CRHSPP) Health Action Lobby (HEAL) Canadian Association of School Psychologists (CASP) American Psychological Association (APA) American Psychological Society (APS) Psychology Executives Roundtable (PER) International Council of Psychologists (ICP) International Union of Psychological Science (IUPsyS) European Federation of Professional Psychology Associations (EFPPA) Council of Canadian Departments of Psychology (CCDP) Canadian Council of Professional Psychology Programs (CCPPP) Section on Women and Psychology (SWAP) Council of Credentialing Organisations in Professional Psychology (CCOPP) Association of State and Provincial Psychology Boards (ASPPB) North American Free Trade Agreement (NAFTA) Psychology Sectoral Work Group for the Agreement on Internal Trade (PSWAIT) National Association Active in Criminal Justice (NAACJ) Correctional Service Canada (CSC) Easter Seals/March of Dimes National Council (formerly CRCD (Canadian Rehabilitation Council for the Disabled)) Société québécoise pour la recherche en psychologie (SQRP) Canadian Bar Association Liaison Network for the Advancement of Health Service Research</p>	<p>Kang Lee/Abe Ross Abe Ross/Kang Lee Pat McGrath/Michael M Pat McGrath Pat McGrath (John Servi Michael Masson S. Mikail/L. Breault/W. M Sam Mikail Sam Mikail (John Service Abe Ross/Marvin Simner Bill Melnyk Bill Melnyk/Pat McGrath Bill Melnyk (John Service Bill Melnyk Janel Gauthier/ TBD Bill Melnyk/Sam Mikail Abe Ross/Sandra Pyke Sam Mikail/Pat McGrath Lucie Morin/Sandra Pyke Bill Melnyk (John Service Bill Melyk/Lorraine Brea Bill Melnyk Lorraine Breault (JanelG Steve Wormith Yvette Thériault Judith Pilowski Lucie Morin Jim Ogloff Sam Mikail (John Service</p>
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