

**CANADIAN PSYCHOLOGICAL ASSOCIATION
SOCIÉTÉ CANADIENNE DE PSYCHOLOGIE**

MINUTES OF THE BOARD OF DIRECTORS' MEETING

June 24, 2001

Université Laval, Ste-Foy, Québec

Present: William Melnyk, President
James Ogloff, Past-President
Lorraine Breault, Director
Kang Lee, Director
Patrick McGrath, Director
Sam Mikail, Director
Jennifer Veitch, Director

Present Without Vote: John Service, Executive Director
Karen Cohen, Associate Executive Director
Marie-Christine Pearson, Executive Assistant and Recording
Secretary
Ivan Parisien, Coordinator Communication and Membership
Services

Guest: Gerald Gentry, Executive Director of the Association of State and Provincial
Psychology Boards (ASPPB)
Katalin Dzinás, CPA Historian for the item 3.2

Regrets: Michael Masson, Director
Lucie Morin, Director
Sandra Pyke, Director
Abraham Ross, President-Elect

Procedural Note: Votes recorded as **CARRIED** or **DEFEATED** do not imply unanimity.
The results are minuted when requested.

The meeting was called to order at 8:30 a.m.

1. Welcome to Visitors and New Board Members

The President welcomed Dr. Lorraine Breault a new Board member and Dr.

Gerald Gentry the Executive Director of the Association of State and Provincial Psychology Boards (ASPPB).

2. Approval of the Agenda

MOVED (Mikail/Breault) and **CARRIED** that the agenda be adopted.

3. President's Report

3.1 Board Assignments

3.1.1 Recommendation of the Committee on International Relations to the CPA Board for the Position of Delegate to the IUPsyS General Assembly

It was suggested that the recommendation be re-opened until August and a new recommendation be brought to the Board.

The importance of improving the relationship with the Board and the Committee was noted.

The President asked Dr. Abe Ross to be the Board representative on the International Relations Committee.

*****ACTION***** **The Executive Director will contact other organizations to find out how they choose a representative and the duration of the mandate.**

*****ACTION***** **The Executive Director will get the list of all IUPsyS representatives.**

Dr. Ogloff reported that all Committee structures will be reviewed this year.

3.2 CPA Historian

Dr. Katalin Dzinás reported that there are 86 boxes of documents at CPA Head Office in need of processing before they can be deposited at the National Archives of Canada. This represents a 15 year backlog of information. The urgent need to work on this issue was noted. Dr. Dzinás asked the Board for permission to look into the possibility of hiring someone from Algonquin College's Archival Technician's Program to help deal with the backlog.

*****ACTION*****

Dr. Dzinas said she would try to present a business plan to the October 2001 Board meeting.

4. Past-President's Report

4.1 Annual Convention Registration Fee for CPA Board Members

Dr. Ogloff reported that a motion was presented by Gary Latham as the Chair of the Committee of Past-Presidents following their meeting of June 22, 2001. The Committee noted that there is little material incentive for people to serve on the CPA Board and numerous material disincentives.

It is also reported that Board members put in many volunteer hours on behalf of CPA. This is especially true during Convention week. They arrive Saturday night or Sunday afternoon for the pre-convention Board meeting and they remain through the following Sunday for the post-convention Board meeting. As a sign of appreciation for their efforts Board members should not be required to pay to attend the convention.

MOVED (Ogloff/Veitch) to remove Annual Convention registration fee from CPA Board members.

DEFEATED

5. President-Elect's Report

Nothing to report.

6. Convention

Appreciation was expressed to Dr. Veitch, Chair of the Convention Committee and CPA Head Office staff for their excellent work.

6.1 Convention Site 2005

Dr. Veitch reported that 2005 is in the central region (ie. Windsor, Quebec) of the geographic cycle. 2003 will be in Southern Ontario. Montreal is a possibility for 2005 as it is a popular location well-suited to tourists and previous CPA conventions in Montreal have been well attended. She added that although large cities are expensive, alternate accommodation is easily available in Montreal.

MOVED (Veitch/Ogloff) and **CARRIED UNANIMOUSLY** that the CPA

Convention for 2005 be held in Montreal, Quebec, at a venue to be negotiated by Head Office for the best rate available. The convention dates will be June 9-11, 2005.

***** ACTION *** The Convention Coordinator to negotiate a venue at the best available rate.**

6.2 Convention Site 2006

Dr. Veitch reported that 2006 will be in the Western region of the CPA geographic cycle. The last CPA convention in Saskatoon was in 1959. The University of Saskatchewan has a highly regarded Psychology Department and shows active participation in CPA. Dr. Veitch added that after an expensive city as Montreal in 2005, Saskatoon provides a balance of cheaper facilities. The most likely primary hotel is the Delta Bessborough which has excellent facilities.

MOVED (Veitch/Breault) that the 2006 CPA Convention, June 8-10, be held in Saskatoon, Saskatchewan, at a venue to be negotiated by Head Office at the best available rates.

DEFEATED (two in favour, three against).

The need for further direction from the Committee was noted. It was also mentioned that one of the big concern with the smaller cities is the access by air.

Since the Convention will not be held in Saskatoon in 2006, CPA might highlight the participation in other ways such as having a Board meeting in Saskatchewan.

There was discussion about increasing convention registration rates in order to balance the convention budget.

***** ACTION *** Dr. Veitch to examine raising convention registration rates and to present a report to the October 2001 Board meeting.**

7. SSHRC Issues

Dr. Ogloff reported on a memo from the SSHRC Standing Committee on Ethics and Integrity regarding the Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans (TCPS). He noted that there is a call for nominations for the new Committee on Ethics and that CPA needs to put nominees before that

Committee.

The following possible nominees were suggested: Dr. Ken Dion from the University of Toronto, Dr. Thomas Hadjistravropoulos (Regina) and Dr. Daphne Mauer (McMaster).

*****ACTION*** The President to write a letter to the SSHRC Standing Committee.**

8. Education and Training

Dr. Melnyk stressed the importance of working immediately on the operation of continuing education activities and approve workshops for the next Convention. He also stressed the importance of having significant advertisement.

8.1 PsyD Model Curriculum

Dr. Melnyk reported concerns regarding the PsyD Model Curriculum document. The consultation process was outlined in a motion in the pre-convention Board meeting minutes of June 19, 2001. In addition to those group identified in the motion, the Education and Training Committee will decide what other groups or individuals to consult.

*****ACTION*** The Chair of the Education and Training Committee to get comments and present a report at the October 2001 Board meeting.**

9. Accreditation

Dr. Cohen reported that the revised Accreditation standards and procedures is out for public comment. Dr. Ogloff noted that there might be possible conflict of interest since the Panel reports directly to the Board. He suggested that the Board send a strong message to the community that the Board wants input before making any decision.

*****ACTION*** The Registrar to determine if the document need to be reviewed by the CPA lawyer.**

9.1 Appointments

Dr. Mikail reported that the current chair of the Accreditation Panel, Dr.

Richard Young, has completed a two-year term.

MOVED (Mikail/Breault) and **CARRIED** that the Board of Directors of the Canadian Psychological Association appoint Dr. Doris Hanigan of the Université of Montréal to the Chair of the Accreditation Panel for 2001-2002.

Dr. Mikail reported that at the completion of Dr. Richard Young's term the Accreditation Panel will be in need of another member to make up a Panel of 7.

MOVED (Mikail/Ogloff) and **CARRIED** that the Board of Directors of the Canadian Psychological Association appoint Dr. Derek Truscott of the University of Alberta to the Accreditation Panel for a mandate of three years (2001-2004).

***** ACTION ***** **The President to write a letter of appreciation to Dr. Young and any retiring Panel members for their contributions. Copies of the letters to be sent to their Department Heads and Deans.**

9.2 Accreditation Implications for Quebec, Alberta and Saskatchewan

Dr. Melnyk reported on the Education and Training Committee's concerns regarding the midcareer training programs for masters level providers. Another concern is the lack of stipends for internships in Quebec. Many internships in Quebec cannot be accredited because they don't meet the paid intern criteria.

***** ACTION ***** **The Accreditation Panel to suggest that Quebec universities discuss the issue with CPA and CCPPP to see if there is a strategy to resolve the problem in the Quebec government.**

9.3 Association of State and Provincial Psychology Boards (ASPPB)

Dr. Gerald Gentry brought greetings from ASPPB. He thanked the CPA staff for accommodating ASPPB's late request for a booth at the convention.

Dr. Gentry reported that 1500 applications have been received for the CPQ program.

He expressed appreciation to CPA for its support of the mobility initiative.

Dr. Gentry briefly summarized ASPPB activities.

Dr. Gentry noted that ASPPB will continue its policy of allowing new Canadian registrants to pay for the Examination for Practice in Professional Psychology (EPPP) at a reduced rate, by paying in Canadian dollars.

He reported that a CPA liaison is welcomed to attend any of ASPPB's meetings. Dr. Gentry noted that ASPPB extended invitations to APAGS and will also invite CPA students to attend.

MOVED (Ogloff/Mikail) and **CARRIED** to thank ASPPB for their support.

***** ACTION ***** **The President to write a letter to ASPPB President.**

10. Publications

10.1 CJBS Editor Appointment

MOVED (Lee/Breault) and **CARRIED** that Dr. Shelley Hymel of the University of British Columbia be appointed editor of the Canadian Journal of Behavioural Science for a mandate of 4 years starting January 2002.

11. Finances

11.1 Finance Committee

Dr. Service reported that for the 2002 convention there will be five new Board members. In order to save money, he suggested that all Board members arrive on Monday evening for Board meetings Tuesday and Wednesday.

He also suggested that there be only one Board dinner at the time of the convention and the selection of restaurants should be left to the staff.

Dr. Service reported that the anticipated deficit will be between \$40,000 and \$100,000. He added that a \$12,000(US) was received at Head Office from Blackwell for journal subscriptions.

Dr. Service stressed the importance for Board members to book their flight as soon as possible in order to get the best seat sale. It was noted that if Board members make their reservation at the last minute, CPA will pay only the equivalent of the seat sale.

12. Winnipeg Conference

Dr. Ogloff asked for feedback from the Board regarding the report of the Winnipeg Conference. He added that CPA needs to respond prior to the deadline of the end of October.

The need for a coordinate response from CPA was stressed.

Dr. Ogloff noted that all the information regarding the report will be on the CPA website and he encouraged everybody to read it.

*****ACTION*** Head Office to inform the membership about it by sending them e-mail with the URL.**

13. Other Business

13.1 Marketing Strategy

Dr. Ogloff reported that at the last Board meeting of April 2001, it was suggested that business students might help CPA develop marketing strategies.

*****ACTION*** Dr. Service and Dr. Morin to work on the proposal which would be presented to the October Board meeting.**

13.2 Sections

The importance that the professional and scientific leaders be present at the meeting of CPA sections with the Board was noted.

There was discussion about membership fees for sections.

*****ACTION*** Dr. Lee to bring a proposal regarding section fees structures to the October 2001 Board meeting.**

The importance of encouraging sections to have student awards was noted.

13.3 Fellows and Awards

*****ACTION*** Dr. Ogloff to bring a proposal at the next October Board meeting regarding new CPA awards.**

13.4 Board Representation

Dr. Ogloff briefly summarized the Board representation for 2001-2002.

MOVED (Breault/Lee) and **CARRIED** that the Board reserve the At-Large seat for a francophone.

14. Next Meeting

14.1 October 18-21, 2001, Winnipeg

The next Board meeting is scheduled for October 18-21, 2001 in Winnipeg. It was suggested that there be workshops on Thursday, the Ambassador program on Friday and the Board meeting on Saturday and Sunday.

14.2 Spring Meeting

It was decided that the next Spring Board meeting will be in Halifax and the dates are to be determined.

*****ACTION*** The Executive Assistant to determine a date with the Board through e-mail.**

15. Adjournment

There being no further business, it was **MOVED** (Lee/Breault) and **CARRIED** that the Board meeting be adjourned.