

**CANADIAN PSYCHOLOGICAL ASSOCIATION
SOCIÉTÉ CANADIENNE DE PSYCHOLOGIE**

MINUTES OF THE BOARD OF DIRECTORS MEETING

June 10-11, 2003

Sheraton Hamilton, Hamilton, Ontario

Present : Abraham Ross, President
Bill Melnyk, Past-President
Patrick O'Neill, President-Elect
Lorraine Breault, Director
Doris Hanigan, Director
Theresa Kline, Director (attended June 10)
Ian Nicholson, Director
Bob Robinson, Director
Sandra Pyke, Director
Jennifer Stolz, Director

Present Without a Vote: John Service, Executive Director
Marie-Christine Pearson, Executive Assistant and
Recording Secretary

Regrets: Joseph Rallo, Chair, Council of Provincial Associations of Psychologists
(CPAP)

Invited Observers: Patricia Minnes, representative of the Canadian Council of
Professional Psychology Programs (CCPPP) (attended June 10)
John Arnett, President-Elect designate
Sean Rourke, Director designate

Procedural Note: Vote recorded as **CARRIED** or **DEFEATED** do not imply
unanimity. The results are minuted when requested.

The meeting was called to order at 8:30 a.m.

The President welcomed Board members and invited observers.

**STRATEGIC PLANNING – Half a day was spent on strategic planning discussion.
The issues will also be considered at the Post-Convention Board meeting of
Sunday, June 15, 2003.**

1. Approval of Agenda

1.1 Consent Agenda

The President received the Consent Agenda and asked the Board to identify those motions to be removed from the consent agenda and placed on the working agenda. All four motions were removed from the consent agenda and placed on the working agenda.

1.2 Working Agenda

MOVED (Breault/Robinson) and **CARRIED** that the working agenda be approved.

2. Approval of Minutes

2.1 February 22-23, 2003

MOVED (Kline/Melnyk) and **CARRIED** that the Minutes of the Board of Directors meeting of February 22-23, 2003 be approved.

2.1.1 Business Arising

2.1.1.1 CCOP: Comprehensive Principles Document

Dr. Pyke reported on the feedback received from the Education and Training Committee regarding the document.

MOVED (Pyke/O'Neill) and **CARRIED** that the Board agreed with the recommendation of the Education and Training Committee that the principles proposed in the CCOP document do not seem to be relevant for Canadians at this time.

2.1.1.2 Humanitarian Award

Dr. Melnyk reported that the Committee on Fellows and Awards suggested that the nomination for the Humanitarian Award be a Board function.

3. COMMITTEE ON FELLOWS AND AWARDS

3.1 The Process of Election to Fellows – Guidelines

Dr. Melnyk reported that these recommendations were made following review of the suggestions from the Ad Hoc Committee and consultation with Past-Presidents and with a broad selection of the CPA membership. Currently, the membership of the Committee on Fellows and Awards consists of the four most immediate Past-Presidents. There is a strong feeling that the membership of the CPA Committee on Fellows and Awards should be changed to avoid the perception of "an old boys club". This perception was especially evident in 2002 when none of the Fellows was a woman and only a few were practitioners. There is a concern also that the procedures for the Committee should encourage nominations from two segments of our membership who have been underrepresented in the past, women and practitioners.

MOVED (Melnyk/Breault) that the Board approve the process of election to Fellows Guidelines as circulated.

MOVED (O'Neill/Stolz) to amend the main motion that a student be included as a member of the Committee on Fellows and Awards.

Motion DEFEATED.

MOVED (O'Neill/Pyke) that in order to be more transparent, the document be amended so that the whole list of nominations be available and sent to existing Fellows.

Motion DEFEATED.

MOVED (Breault/Melnyk) to amend the Guidelines as follows: to eliminate the last paragraph and that #2, 3 and 4 be modified to read that one of those must be a Fellow. **CARRIED**

The main motion was then **CARRIED**.
(see attached guidelines)

4. PRACTICE

4.1 Collaboration with Other Psychology Organizations

Dr. Breault reported that it has become increasingly evident during the past few years that a single unified voice for psychology, when interacting with governments and health care institutions, is more effective than a chorus of voices. Establishing a healthy, functional relationship with other psychology organizations will enhance the image and effectiveness of the profession.

MOVED (Breault/Melnyk) that CPA initiate the exploration of a formal working relationship with the Executive of the Canadian Register of Health Service Providers in Psychology.

Motion **DEFEATED** (3 in favour, 6 against and 1 abstention).

Motion 3

MOVED (Breault/Melnyk) that CPA initiate the exploration of a formal working relationship with provincial/territorial associations across Canada.

It was noted that these motions relate to the recommendations of the Board to examine the reserved CPAP Board seat.

MOVED (O'Neill/Pyke) that the previous motion be amended as follows: to remove the word formal and just keep working relationship. Motion **CARRIED**.

Main Motion: That CPA initiate the exploration of working relationships with provincial/territorial associations across Canada. Motion **CARRIED**.

MOVED (Pyke/Melnyk) that the first motion be reconsidered. Motion **CARRIED**.

MOVED (O'Neill/Breault) to amend the motion as follows, remove the word formal to read as follows: CPA initiate the exploration of a working relationship with the Canadian Register of Health Service Providers in Psychology. Motion **CARRIED**.

5. INTERNATIONAL RELATIONS COMMITTEE

5.1 Terms of Reference

MOVED (Breault/Robinson) and **CARRIED** that the Board approve the terms of reference of the Committee on International Relations as circulated.

6. FINANCE

6.1 2003 Year-to-Date

Dr. Service reviewed and responded to questions concerning the 2003 year-to-date financial statement.

MOVED (Melnyk/Nicholson) and **CARRIED** that the 2003 year-to-date financial statement be received.

Appreciation was expressed to Dr. Service for his good work on the budget.

6.2 2002 Auditor's Report

MOVED (Breault/Pyke) and **CARRIED** that the 2002 Auditor's report be received.

7. OTHER BUSINESS

7.1 Executive Director Performance Appraisal

Dr. Service and Ms. Pearson were excused.

Before she left, Ms. Pearson was requested to present a report on behalf of the staff and respond to questions from the Board with respect to the performance of the Executive Director.

7.2 Annual General Meeting – Motion on the Floor

Dr. Service reported on the motion on the floor for the annual general meeting regarding the membership dues to be increased by \$5.00 for 2004 and 2005 as a one-time levy and the money to be placed in the capital equipment fund for the sole purpose of financing the replacement of office equipment at the CPA Head Office.

It was suggested that this motion be put forward to the AGM and to let the members decide on it.

7.3 Update from Other Organizations

7.3.1 Canadian Council of Professional Psychology Programs (CCPPP)

Dr. Ross welcomed Dr. Patricia Minnes, President-Elect of CCPPP. Dr. Minnes reported that the Executive of CCPPP appreciates CPA's invitation to attend the CPA Board meetings. She presented an overview of CCPPP activities and referred to her circulated report.

7.3.2 Council of Provincial Associations of Psychologists (CPAP)

Dr. Breault briefly reported on CPAP activities. She noted that a proposal was submitted to CPAP to secure a grant of \$50,000 to hire a Coordinator to work on behalf of the associations, coordinating and organizing advocacy efforts and sharing and disseminating information. This issue will be discussed at the CPAP meeting on Sunday.

7.4 Questions About Committee Reports

Dr. Ross mentioned that annual reports for all committees are bound together in a document prepared for the AGM and asked Board if there were any questions regarding any committees.

7.5 Convention Update

7.5.1 CPA Task Force on the Convention

Dr. Bob Robinson reported that while the intentions of the exercise to set strategic directions to enhance the Convention were strongly supported, the mechanism of the Board-appointed Task Force was seen as too limited in its representation and consultative reach. Therefore, a fresh start to a worthwhile purpose may be the best approach.

MOVED (Robinson/Nicholson) that the CPA Task Force on the Convention be dissolved and a new steering committee mechanism and consultation process be established.

******* ACTION*******

The Convention Evaluation report is to be posted on the CPA website and is to appear in Psynopsis.

7.6 Annual Section Meetings

A roster of Board representation at Section Business meetings was circulated and Board members were required to ensure 100% coverage.

***** **ACTION** ***** **All e-mails sent to sections should also be copied to the Board in order to keep Board members abreast of issues.**

7.7 Appreciation to Outgoing Members

The President expressed appreciation to Dr. Bill Melnyk for his excellent work during his term on the Board of Directors.

8. ADJOURNMENT

There being no further business, it was **MOVED** (Breault/Melnyk) and **CARRIED** that the meeting be adjourned.

CANADIAN PSYCHOLOGICAL ASSOCIATION
THE PROCESS OF ELECTION TO FELLOW
GUIDELINES

By-Laws

By-Law I.1 provides for the Fellow category of membership in the Canadian Psychological Association. The criteria for Fellow are as follows:

Fellows shall be Members of the Association who have made a distinguished contribution to the advancement of the science or profession of psychology or who have given exceptional service to their national or provincial associations.

The By-Laws also specify that “Fellows may be elected from among the Members of the Association by a two-thirds vote of the members of the Committee on Fellows and Awards.

The CPA Committee on Fellows and Awards shall be composed of the following:

- 1) the most immediate Past-President (Chair),
- 2) two practitioners nominated by the Professional Affairs Committee (one of the two must be a Fellow),
- 3) two scientists nominated by the Scientific Affairs Committee (one of the two must be a Fellow),,
- 4) two faculty members nominated by the Education and Training Committee (one of the two must be a Fellow),
- 5) one CPA member with a Masters degree, nominated by CPA members.

To ensure continuity on the Committee, of the two practitioners, two scientists and two faculty members nominated by their respective committees, initially one from each category will be nominated for a one year term and one for a two year term. Thereafter, each will be nominated for two year terms. The committee member with the Masters degree, and the Student member of the committee will be nominated each year.

When selecting nominees from the Committee, every attempt will be made to ensure representation by gender and geography.

The Nomination Process

Each year a call for nominations for Fellow is made. The call for nominations is placed in *Psynopsis* and is widely distributed through various email lists (e.g., to Sections, Departments of Psychology at Universities, Hospitals and Agencies, Provincial Associations, Committee Chairs).

Any Member, except current members of the CPA Board of Directors, can be nominated for Fellow status. Members may not nominate themselves and current CPA Board members may not nominate. As noted in the By-Laws, there are three ways to achieve Fellow status:

(1) distinguished contributions to the advancement of the science of psychology; (2) distinguished contributions to the advancement of the profession of psychology; and (3) exceptional service to national or provincial associations, of psychologists.

Nominations must be made as follows: Nominations must include a current curriculum vitae for the nominee and at least three endorsing letters written in the last calendar year by current Fellows or Members. Preferably, the nominators should be drawn from three different institutions, with no more than one coming from the nominee's home institution.

- The letters of nomination should be specific about the ways in which the nominee's research or practice has contributed to the advancement of the science or profession of psychology or as to ways the person's service to national or provincial associations of psychologists have been exceptional. In the case of nominations based upon accomplishments other than published theory or research, the specific innovative contributions and their impact on psychology should be described.

- The letters of nomination should point out evidence of the quality of journals in which the nominee has published, awards received, etc. In the case of nominations based upon exceptional service to national or provincial associations of psychologists, the letters of nomination should describe the association (e.g., nature of the association, number of members, services they provide).

- Normally, the nominee should have completed his or her post-secondary training ten years prior to being nominated for Fellow status. Someone with less than ten years experience following graduation, but more than five years of experience, could be elected Fellow if his or her contributions or services have been found by the Committee to be truly exceptional.

Nominees for Fellows and Awards need to receive two thirds vote (6 out of 9) from the Committee on Fellows and Awards.

Approved by the Board of Directors, June 10, 2003