

**CANADIAN PSYCHOLOGICAL ASSOCIATION  
SOCIÉTÉ CANADIENNE DE PSYCHOLOGIE**

**MINUTES OF THE BOARD OF DIRECTORS MEETING**

October 20-21, 2001  
Winnipeg, Manitoba

**Present:** William Melnyk, President  
Abraham Ross, President-Elect  
Lorraine Breault, Director  
Kang Lee, Director  
Michael Masson, Director  
Pat McGrath, Director  
Sam Mikail, Director  
Lucie Morin, Director  
Sandra Pyke, Director  
Jennifer Veitch, Director

**Present Without Vote:** John Service, Executive Director  
Karen Cohen, Associate Executive Director  
Marie-Christine Pearson, Executive Assistant and  
Recording Secretary

**Regrets:** James Ogloff, Past-President

**Invited Observers:** Joseph Rallo, Chair, Council of Provincial Associations of  
Psychologists (CPAP)  
Ed Johnson, Representative of the Canadian Council of  
Professional Psychology Programs (CCPPP)

**Procedural Note:** Votes recorded as carried or defeated do not imply  
unanimity. The results are minuted when requested.

The meeting was called to order at 8:30 a.m.

The President welcomed Board members and Dr. Joseph Rallo the Chair of CPAP and  
Dr. Ed Johnson, representing CCPPP.

**1. Approval of Agenda**

**MOVED** (Ross/Morin) and **CARRIED** that the Working Agenda be approved.

## 2. Approval of Minutes

### 2.1 June 18-19, 2001

**MOVED** (Veitch/Breault) and **CARRIED** that the minutes of the Board of Directors meeting of June 18-19, 2001 be approved.

### 2.2 June 24, 2001

**MOVED** (Morin/Lee) and **CARRIED** that the minutes of the Board of Directors meeting of June 24, 2001, be approved.

### 2.3 2001 E-Mail Motions

**MOVED** (Veitch/Lee) and **CARRIED** that the 2001 CPA motions approved by e-mail be received.

## 3. FINANCE

### 3.1 2001 Year-to-Date

Dr. Service reviewed and responded to questions concerning the 2001 Year-to-Date Financial Statement.

**MOVED** (Breault/Ross) and **CARRIED** that the 2001 Year-to-Date Financial Statement be received.

### 3.2 2002 Budget

Dr. Service reviewed and responded to questions about the 2002 proposed budget.

Dr. Service referred to the June 2001 Board meeting where concerns were expressed regarding a possible deficit. A Finance Committee was formed to look at the CPA financial situation and was to report to the Fall Board meeting. In the absence of Dr. James Ogloff, his recommendations were circulated.

Dr. Ogloff's recommendations stated that in the face of the pending deficit this year, it is important to carefully consider the finances and to reduce the likelihood that CPA is in a budget deficit position next year and in the following years. At the present time, the projected deficit for this year could

be \$150,000 but is more likely to be less than \$100,000 by year end. Following directions received from the Board at the June meeting, Dr. Ogloff has worked with the Executive Director to review the finances. CPA to come to some suggestions that will help to determine steps to improve CPA's financial situation. The philosophy used in developing the recommendations is that CPA needs to preserve the important initiatives such as advocacy the organization has undertaken that are important and of interest to the members (and potential members).

**MOVED** (Veitch/McGrath) and **CARRIED** that dues before GST be increased in two stages: by \$10.00 in 2003 and \$10.00 in 2004 for full members, retired members, and special affiliate members. Student fees will not be increased.

It was suggested that the Executive Director explore the development of contingency funds as a method of handling unforeseen expenses.

It was suggested that an automatic annual cost-of-living raise increase in membership fees be explored.

**MOVED** (Veitch/McGrath) and **CARRIED** that until such time as the finances are in order, the Board should meet in either Toronto or Ottawa once in each calendar year and in another city for the second meeting. This decision is to be reconsidered annually.

**MOVED** (Mikail/Veitch) and **CARRIED** that until such time as the finances are in order, the Board should limit participation in the Board Ambassador Program to a limited number of participants. Board members participating in the Board Ambassador Program should be determined based on the unique demands of the location selected.

It was suggested that the Ambassador Program's reception be replaced by a lunch offered to students.

**\*\*\* ACTION \*\*\***      **The Executive Assistant to determine savings of having the February 2002 Board meeting in a central location instead of Halifax.**

There was a discussion regarding the Humanities and Social Sciences Federation of Canada (HSSFC) membership fee which is very expensive. It was noted that only academics are considered to be social scientists.

**\*\*\*ACTION\*\*\*           The Board directed the Executive Director to negotiate with HSSFC regarding the membership fee.**

**MOVED** (Veitch/Breault) that the CPA contribution to the Ethno-Political Warfare Project of \$9,000 be renegotiated. **CARRIED** with two opposed.

**\*\*\*ACTION\*\*\*           The President to contact Peter Suedfeld.**

**\*\*\*ACTION\*\*\*           The Executive Director to review the 2002 budget and present his recommendations through e-mail to the Board members.**

The following issues were to be examined:

1.     The Accreditation Panel to operate on a cost recovery basis;
2.     The Convention Committee to develop a plan to ensure a balanced budget.

#### **4.     CONVENTION**

##### **4.1    Convention Location Selection Policy**

Dr. Veitch reported that the process for selecting cities and venues for CPA conventions in recent years has been very cumbersome and wasteful of staff, committee and Board time. One unintended consequence has been the temptation for Board members, who have not been intimately involved in considering the issues, to involve themselves in decisions about contracts or costs that are better addressed by those with more expertise in the area - often Head Office staff. This motion will direct the Convention Committee, together with Head Office staff, to choose and contract convention venues in accordance with established CPA policies. This authority will facilitate more speedy and effective decision-making, and better enable the Association to reach its goal of booking five years in advance for better choice and cost savings.

**MOVED** (Veitch/Ross) and **CARRIED** that the CPA Board directs the Convention Committee together with Head Office staff to choose the locations for future CPA conventions in accordance with established policies for establishing a pattern of geographic zones (East-Central-West-Central) in timing (second weekend in June) and prudent fiscal planning; and, to report its selections at future Board meetings.

## 4.2 Convention Fee Increase

Dr. Veitch reported that the current convention registration fees were set for the 1994 convention (with two exceptions, for students and for the trial one day registration). They have not been changed since, chiefly because there has been an unwillingness on the part of the Committee and the CPA Board to raise the question. Increases to convention fees and membership dues in the late 1980's and 90's, in response to serious budgetary problems at that time, had made the topic a sensitive one.

Since 1994, inflation has increased prices by a cumulative 11.3% (based on the consumer price index, reported by Statistics Canada). The convention staff have done an admirable job of keeping expenses under control with the result that the convention has come close to breaking even in most years. However, it is increasingly difficult to achieve this goal. This is evident from the proposed convention budget for 2002, which shows a projected \$41,000 deficit.

The proposal is to raise the convention fees for 2002 by half of the CPI since 1994, avoiding a sudden very large jump that might be deterrent to attendants. Embedded in this proposal is also a differential rate for students who are student affiliates and those who are not (to encourage membership, as we do also for full members also).

**MOVED** (Veitch/Mikail) and **CARRIED** that the 2002 convention fees be set as follows (subject to rounding up):

### Early Registration:

CPA Members	\$195.00
Honourary Life Members	74.00
Student Affiliate	26.00
One-day CPA Members	98.00

### Regular Registration:

CPA Members	\$280.00
Honourary Life Members	106.00
Non-Members	417.00
Student Affiliate	106.00
Student Non-Affiliate	176.00
One-day CPA Member	140.00
One-day Non-Members	209.00

Companion

26.00

Based on 2001 attendance, this motion should raise convention revenue by approximately \$5,000.

**\*\*\*ACTION\*\*\* Convention office to apply the new rates.**

A motion on convention fee cost-of-living annual increases was withdrawn.

## **5. FELLOWS AND AWARDS**

### **5.1 Distinguished Practitioner Award**

In the absence of Dr. Ogloff, his recommendation as follows was circulated.

There is a need to have a CPA award that is reserved for full-time practitioners. Practitioners form the largest group of psychologists in Canada, though CPA does not recognize their contributions to the extent it does for academics and those psychologists involved in professional affairs or service.

CPA has eight major awards for psychologists. Not all are awarded annually. Among the awards, only three focus on professional or applied contributions. Among these three - the Professional Award, the Award for Distinguished Contributions to Public or Community Service, and Award for Distinguished Contributions in the Application of Psychology - all include some criteria that allow people other than full-time practitioners to receive the award. In the experience of CPA, it is rare indeed when full-time practitioners have received any award. While it is perhaps more difficult to identify and evaluate the contributions of practitioners, and the criteria for evaluation will be necessarily vague, it is believed that this problem is not insurmountable.

**MOVED** (Breault/Mikail) and **CARRIED** to eliminate the “Award for Distinguished Contributions in the Application of Psychology” and replace it with the “Distinguished Practitioner Award”. The terms of reference for the award will be:

This award shall be made to individuals who, in the opinion of the Committee on Fellows and Awards and the Board of Directors of the Association, have made distinguished contributions to the practice of psychology. The recipient will have made his/her contributions as a full-time practitioner in applied psychology (e.g. clinical, counselling,

education, industrial/organizational, forensic, health). In whatever forms the individual's contributions are regarded as distinguished, the impact of the work shall have been on the application of psychology.

This award shall be made to members and non-members of CPA, who are either Canadian citizens or landed immigrants. The members of the Committee on Fellows and Awards and the members of the CPA Board of Directors shall be ineligible.

**\*\*\* ACTION \*\*\***      **Head Office to amend the list of CPA awards including the one on the web.**

## **6. EDUCATION AND TRAINING**

### **6.1 The Committee Mandate**

Dr. Pyke presented the Education and Training Committee's Terms of Reference. (see attached).

**MOVED** (Pyke/Breault) and **CARRIED** that the Education and Training Terms of Reference be approved.

### **6.2 Continuing Education Credits**

Dr. Pyke reported that the Committee has reviewed a further revision of the document "Approval of Sponsors of Continuing Education for Canadian Psychologists". Most of the revisions were of a minor editorial nature. The principle revision is the addition of a system for providing/approving continuing education credits.

**MOVED** (Pyke/Veitch) to approve the addition of the following paragraph to the document "Approval of Sponsors of Continuing Education for Canadian Psychologists".

Sponsors will determine in advance of offerings standards for successfully completing the course and for awarding credits. One continuing education credit is defined as one hour of instruction and/or participation in a continuing education activity. One credit is awarded for each hour of the CE activity, not including breaks. Partial credits will not be considered (e.g., if a participant attends less than the full activity). It is the responsibility of the sponsor to monitor and document credits. Sponsors will provide documentation of completion of courses to participants (including credits) and will keep these on file for no less than 2 years. Sponsors will submit

information on continuing education activities (including credits) to the Education and Training Committee in their annual report.

**\*\*\*ACTION\*\*\*      Head Office to add this paragraph to the document.**

## **B. INFORMATION AND DISCUSSION AGENDA**

### **1.      PRESIDENTIAL**

#### **1.1     President's Report**

##### **1.1.1 Strategic Plan**

It was agreed that each person responsible for a portfolio will review and prioritize their goals by the end of November 2001. This issue will be discussed at the February 2002 meeting.

##### **1.1.2 Prescription Privileges**

Dr. Melnyk referred to his circulated document "Recommendations for Prescriptive Privileges".

It was suggested that CPAP take the lead on this issue and work with CPA. The need to work actively on the implication of prescription privileges was stressed. It was agreed that the Section on Psychopharmacology examine this issue.

The need to be prepared when the Section on Psychopharmacology brings this to the Board was noted.

##### **1.1.3 Executive Director Performance Appraisal**

Drs. Cohen and Service and Ms. Pearson recused.

#### **1.2     Past-President's Report**

Due to Dr. Ogloff's absence there were no reports.

**\*\*\*ACTION\*\*\*      The issue of Organizing Psychology in Canada to be on the February 2002 agenda.**

It was noted that each organization will review the document on Organizing

Psychology and will bring recommendations. The need to know the CPA membership reaction was noted.

### **1.3 President-Elect's Report**

No report.

## **1. ADMINISTRATION**

### **2.1 By-Laws, Rules and Procedures**

No report.

### **2.2 Fellows and Awards**

No report.

### **2.3 Nominations**

It was noted that the deadline for nominations to the CPA Board of Directors is November 9, 2001.

### **2.4 Finance**

This issue was previously discussed under A-3.

### **2.5 Executive Director's Report**

Dr. Service briefly overviewed the activities at Head Office and he referred to his circulated report (see attached).

Ms. Pearson also briefly reported on the CPA Head Office staff.

Dr. Cohen referred to her circulated report (see attached) as Registrar of the Accreditation Panel and Associate Executive Director.

## **2. SCIENCE**

### **3.1 Scientific Affairs**

#### **3.1.1 Canadian Institute of Health Research (CIHR)**

Dr. McGrath stressed the importance of encouraging people to apply

to CIHR. He added that it is very difficult to know how many psychologists are getting grants from CIHR. Dr. McGrath asked the Board if they have any suggestions on how to have more psychologists involved in CIHR.

### **3.1.2 Canadian Consortium for Research (CCR)**

Dr. Service briefly reported on the CCR activities. He noted that his mandate as the Chair of the CCR will end at the end of December 2001 .

There was discussion about core funding.

### **3.1.3 Network for the Advancement of Health Services Research**

Dr. Service briefly reported on the NAHSR activities.

### **3.1.4 Natural Sciences & Engineering Research Council (NSERC)**

Dr. Masson reported that a working group consisting of CSBBCS members has been actively involved in developing the report for NSERC's GSC 12 as a part of the upcoming reallocation exercise. The exercise is extremely important because it involves the allocation and redistribution of research funds among disciplines funded by NSERC. He noted that the working group met at the beginning of the annual meeting in Quebec City to develop the draft report and a completed draft is expected this fall.

Dr. Service also reported on NSERC funding and the work of CPA and the CCR in support of more federal funds for the base budgets of the granting councils in the next Federal Budget.

Concerns were expressed regarding post-doctoral funding classified as stipends instead of salary. The problem for research assistants was also noted. It was suggested that CPA lobby Revenue Canada on this issue.

### **3.1.5 Social Sciences and Humanities Research Council (SSHRC)**

Dr. Lee reported that there is apparently a new program of stipends for graduate students.

**\*\*\*ACTION\*\*\***

**Dr. Service to find out from SSHRC whether its new policy for graduate stipends is to help smaller universities to compete with other graduate students and come back with this information.**

### **3.2 Canadian Society for Brain, Behaviour and Cognitive Science (CSBBCS)**

Dr. Masson referred to his circulated report (see attached).

He reported that the CSBBCS Executive agreed to the request from CPA to name a representative to serve a three-year term on the CPA Board rather than appointing a new representative each year. Beginning with the year 2002 CPA Annual Convention, the CSBBCS representative to the CPA Board will be Jennifer Stolz of the University of Waterloo.

## **3. PRACTICE**

### **4.1 Professional Affairs**

#### **4.1.1 Romanow Commission**

Dr. Service expressed appreciation to all participants in the meeting with Lillian Bayne of the Romanow Commission. It was agreed that the meeting was very positive. Dr. Service added that the brief will have to be reviewed as soon as possible as the deadline is November 1.

#### **4.1.2 Charter of Professional Rights for Psychologists**

Dr. Mikail reported that the Committee on Ethics is still working on the document since they have strong concerns. The Committee is rewriting some components of the charter.

#### **4.1.3 Health Action Lobby (HEAL)**

Dr. Service reported that HEAL is developing a brief for the Romanow Commission. He asked the Board if CPA should be involved in co-chairing HEAL or housing the HEAL Secretariat. The Board decided to await more information before taking a decision.

#### **4.1.4 Strengthening Documents Update**

Dr. Mikail reported that the latest two documents in the Strengthening Healthcare in Canada series are now available. He added that there will be policy documents. The cost-offset paper is expected by the end of November.

Dr Mikail reviewed the advocacy strategy that put the Stengthening series documents in the hands of every health minister and Premier in Canada and the appropriate Federal/Provincial/Territorial advisory committees.

#### **4.1.5 Working Conditions Survey Update**

Dr. Mikail reported that the preliminary report on the working conditions survey will be presented at the February 2002 Board meeting. The data collected will be very helpful to associations, employers of health professionals and private practitioners.

#### **4.1.6 National Practitioner Data Set Update**

Dr. Mikail reported that a template has been constructed for the regulators and university database. He referred to his circulated document (see attached). He added that the template will be presented to the CPAP meeting in January 2002. The Professional Affairs Committee has asked for feedback from the Accreditation Panel and CPAP. The final results of the Committee's deliberations will be presented to the Board.

The importance of getting funding for this project was noted.

#### **4.1.7 Council of Provincial Associations of Psychologists (CPAP)**

Dr. Rallo briefly reported on CPAP activities. He noted that The Mutual Recognition Agreement was one of the major accomplishments of the past three years. It should have a significant positive impact on the profession of psychology over the next decade. Following this agreement new by-laws will have to be drafted by provincial/territorial regulatory bodies. He noted that the MRA will have to be interpreted in a uniform manner by each jurisdiction.

Dr. Rallo also reported that ASPPB presented an award to CPAP for the Mutual Recognition Agreement.

**\*\*\*ACTION\*\*\***

**Dr. Rallo to provide a photo of the plaque for the next issue of**

## **Psynopsis.**

### **4.1.8 Canadian Council of Professional Psychology Programs (CCPPP)**

Dr. Johnson briefly reported on the CCPPP activities. He added that two of the big concerns of CCPPP were the stipends for interns as well as the Quebec Government's decision not to fund student interns. He added that CCPPP would like some assistance from CPA on this issue. The Board agreed to work with CCPPP and encouraged CCPPP to take the lead as this issue fell squarely in their area of interest.

### **4.1.9 Position Paper - Responses to Youth Crime**

Dr. Mikail referred to the position paper on Responses to Youth Crime as well as the response to the position paper from the Chair of the Section on Criminal Justice.

Dr. Mikail asked the Board to send their comments to him by November 15, 2001.

This issue will be reintroduced at the next February 2002 Board meeting.

## **4.2 Accreditation Panel**

### **4.2.1 Accreditation Standards and Procedures Document**

Dr. Cohen reported that the draft document will be presented to the Accreditation Panel for review and then sent to the Education and Training Committee for their feedback. It will then be presented to the Board for approval.

Dr. Mikail briefly summarized the Accreditation Panel activities. There was an extensive discussion about dual accreditation.

### **4.2.2 Accreditation Panel Budget**

Dr. Cohen reported that since the Accreditation Panel has not met since June 2001, the recommendation that the Panel have a balanced budget and submit a business plan was not considered. The Accreditation Panel will discuss this issue at its November 3-4

meeting and report back to the Board at that time.

#### **4. EDUCATION**

##### **5.1 Education and Training Committee**

Dr. Pyke referred to her circulated report (see attached).

###### **5.1.1 PsyD Curriculum Guidelines - Update**

Dr. Pyke reported that the Committee reviewed the model curriculum for a PsyD Program prepared by Drs. Richard Allon and Janel Gauthier and the Chair provided extensive feedback on the proposed curriculum. She added that lack of clear distinctions between the proposed training for the PsyD Degree and the PhD is an issue as are a number of other concerns. Dr. Pyke reported that the curriculum will need to be revised again.

Dr. Pyke briefly reported on the mentoring program. It was noted that the information on the program should be circulated on a regular basis to CCDP.

##### **5.2 Convention Committee**

Dr. Veitch referred to her circulated report (see attached).

##### **5.3 Council of Canadian Departments of Psychology (CCDP)**

Dr. Pyke referred to her circulated report (see attached).

#### **5. DISSEMINATION**

##### **6.1 Publications**

###### **6.1.1 Journals**

Dr. Lee referred to his circulated report (see attached).

###### **6.1.2 CPA/APA Electronic Journals Project**

Dr. Service reported on the conference call with Dr. Gary VandenBos of APA. There was discussion about paper versus online

journals and that Dr. Van der Boss thinks that paper journals will still be here for the next 10 years.

## **6. COMMUNICATION**

### **7.1 Membership**

Dr. Lee stressed the importance of recruiting new members and a membership campaign.

**\*\*\* ACTION \*\*\***      **The co-chairs of the Membership Committee (Lee/Breault) to prepare a plan for the membership campaign to be presented to the next Board meeting.**

#### **7.1.1 Statistics**

Membership statistics were circulated for information (see attached).

### **7.2 Sections**

Dr. Lee referred to his circulated report (see attached).

### **7.3 Public Information and Communication**

Due to time constraints Dr. Morin could not present her report.

### **7.4 International Relations**

#### **7.4.1 Delegates to the IUPsyS General Assembly**

Dr. Service reported that, as requested by the Board, he contacted other organizations and NRC to determine how delegates to the IUPsyS General Assembly are chosen. There is no standard procedure. However, most disciplines have a national committee that is outside of one organization. Membership on the national committee is often a combination of organization appointments, members at large and even elections. The psychology national committee is a committee of CPA.

**\*\*\* ACTION \*\*\***      **Drs. Ross, Veitch and Service will clarify this issue and report back to the next Board meeting.**

**7. ETHICS, LAW AND STANDARDS**

**8.1 Ethics**

No report.

**8.2 Legal Affairs**

No report.

**8. Next Meeting**

The next meeting of the Board of Directors is scheduled for February 23-24, 2002.  
Location to be determined.

**9. Adjournment**

Due to time constraint it was **MOVED** (Veitch/Lee) and **CARRIED** that the meeting be adjourned.

TO: CPA BOARD  
CC: Convention Committee

RE: Convention Committee activities through 2001-Oct-12

The broad goals for the Convention Committee remain the same:

- \* Everyone will leave feeling informed, stimulated, and happy to be a Canadian psychologist.
- \* Everyone will feel that it is their convention, because they (through the Sections) will develop the programme content.
- \* Students will feel that coming to the convention is an important and useful step towards joining the community of Canadian psychologists.

With respect to these goals, several parallel activities are under way:

1. Local Arrangements at UBC:

- Bill Koch has put together a guide to pubs and sightseeing in Vancouver.
- Ken Craig is assisting with local UBC planning, particularly on social events
- We are working with Richard Tees (the BBCS conference organiser) on joint events between BBCS and CPA.
- Contacts have been made with BCPA, although communications haven't been as frequent as we would like and we are behind on coordinating with them.

2. Convention submissions and programming:

- As you know from earlier e-mails, I made a change to the submissions process following the Laval meeting with the Sections, the addition of a longer summary to expand on the 200-word abstract. When it became clear that the consensus I had understood was not widely shared, I undertook a consultation with others who had been present, and decided on an information campaign for this year, to be followed over the winter with ongoing consultations with Section chairs and reviewers to determine whether or not to keep this change. Information was circulated by Section Chairs and via e-mail to all CPA members, and is posted on the WWW. Following another e-mail discussion, it was decided that each Section would decide on its own how to handle the inevitable submissions that are missing the long summary.
- The Convention Office implemented online submissions in late September, and announced it via e-mail to all members. This significantly reduces the workload for staff and has been requested by members for several years. The forms will be tweaked for future years following this year's experience, but we hope to be able to increase the use of this format in future, perhaps eliminating paper copy altogether at some point.

- Other potential issues for discussion include allocating programme hours to sections, so that we maintain a nice balance of topics within the 3-day time span and a reasonable number of parallel sessions; Committee member Joe Snyder is working on the background data needed to start a proposal on this topic.
  - I also plan to open a discussion with the Committee and the Section Chairs, concerning the types of convention presentations and their definitions, in the coming months.
  - Ongoing regular activities in this category are answering member queries about submissions, preparing for choosing the invited speakers, and other activities related to preparations for the 2002 convention.
3. Convention Evaluation:
- Abe Ross prepared a draft report on the evaluation of the 2001 convention at Laval, which should be circulated to the Convention Committee for review shortly, and the Board after that.
  - A new line item "Evaluation" has been added to the Convention budget, to fund costs for annual program evaluations of the convention.
4. Long-range convention planning:
- The Convention Office has begun to work with a professional planner to book future conventions (his fee is a commission from the venue, this costs us nothing). This is proving to be very efficient and has the potential to save us money in future, with better contracts negotiated. Kathy and I will be visiting Hamilton shortly to finalise arrangements for 2003; he is working on St. John's and Montreal proposals now.
  - A motion has been put forward to the Board to place authority for the venue selection process in the Convention Committee and Head Office, so that the decision is in the hands of those with the time, information, and expertise to weigh the options so that Board policies are efficiently implemented. That is, the Board should set the policies; the committee and the Head Office should implement them. We remain behind in our site selection because the process until now has been so time-consuming.
5. Communicating convention information:
- A subcommittee of the Convention Committee is working on a package of convention information for the winter Psynopsis and to be permanently posted on the WWW. In conjunction with this, the Convention page on the WWW has

been reorganised.

6. Watching the convention budget:

- This is an ongoing task, but a particular concern right now as we evaluate the consequences of recent innovations in convention fees for students and for one-day attendees. Convention registration rates have not changed in since 1994, while inflation has continued to erode our purchasing power at a rate between 2-3 % per year. Unpopular though it may be, we have to consider the possibility of a modest increase to ensure the stability of convention operations. The committee is still weighing this information; I might have a motion concerning it for the Winnipeg meeting.
  
- John, Kathy, and I met with a representative of Digi-Script on Sept. 11. This is a company that digitally captures convention content and sells it through a WWW archive; we had hoped to have them capture our conventions in the same way we have sometimes had audio-taping. Since our discussions last year they have changed their business model, and now charge \$2500 per hour of captured activity. It was clear that this is not in CPA's budget, so we declined to pursue matters further.

Respectfully submitted,  
Jennifer Veitch

**EDUCATION AND TRAINING COMMITTEE**  
**Report to the Board**  
**October, 2001-10-14**

**Members of the Committee**

Members of the Committee are: Elizabeth Bowering, Christine Curran, Debbie Dobson, Anna-Beth Doyle, Joanne Gallivan, Peter Henderson, Bill Melnyk, Jeanne Ridgley, Nick Skinner, Dick Steffy, Rhona Steinberg, Sandra Pyke (Chair), Patricia Black (CPA Support).

**Mandate**

One of the activities of the Committee over the past several months has been the drafting of some terms of reference for the Committee. The following requires review and if appropriate, approval of the Board.

*Preamble*

In the context of the restructuring of the Association in 1995/96, the Board of Directors developed a Strategic Plan for the association. The plan identified a series of goals/objectives for Education, Practice and Science that were adopted in principle by the Board in June, 1997. The terms of reference for the Education and Training (E&T) Committee are in part based on or derived from the goals and actions associated with the Education component of the triumvirate as described in the Strategic Plan Integrated Interim Report (October, 1997).

*Goals*

The specific goals identified in the Strategic Plan for Education have been adapted for the E&T Committee as follows:

10. Promote and further CPA's goals with respect to excellence in undergraduate and graduate university and college education in psychology.
11. Contribute to convention planning through a delegate on the convention committee.
12. Facilitate employment and provide support (i.e., mentorship) for new graduates in psychology.
13. Facilitate career shifts and preparation for psychologists.
14. Increase dissemination of psychological knowledge to the public.
15. Consider affiliate membership, workshops, teaching guides for high school teachers and other appropriate groups.
16. Review continuing education programs for the Association.

### **Terms of Reference**

1. To promote and encourage provision of quality education and training in psychology at all levels.
2. To promote and encourage provision of quality continuing education (CE) opportunities (e.g., at the CPA Annual Convention) through the development, application and periodic review of criteria for approval of individual continuing education events and sponsors.
3. To establish and implement a system of continuing education credits for participation in approved continuing education activities.
4. To ensure the maintenance of accurate, up-to-date, records on continuing education participation for CPA members (i.e., accumulated CE credits) and on the EC proposals received and approved annually.
5. To participate in the review of accreditation criteria and procedures and in the development of policies regarding the accreditation of Master's, Ph.D., and Psy.D. programs and to provide input to the Board.
6. To promote excellence in the teaching of psychology through encouraging nomination for the CPA Teaching Award and providing input on this award to the Committee on Awards and Fellows.
7. To promote and recognize excellence in students through appropriate initiatives.
8. To institute links with other units within and outside CPA concerned with education and training such as the CPA Accreditation Panel, the CPA Convention Committee, The CPA Section on Students, and the Council of Canadian Departments of Psychology.
9. To promote and monitor the CPA mentoring program for new faculty and to review the program in five years.
10. To prepare period reports for the CPA Board of Directors on request as well as an annual report.
11. To respond to other matters as appropriate at the direction of the CPA Board of Directors and/or at the instigation of Committee members.

### **Mentoring**

The Committee continues to maintain the mentoring program for new faculty. Mentors have provided some biographical information in order that the matching of mentor and mentee is more appropriate. This information is now available on the CPA website.

### **Links**

Nick Skinner has agreed to serve as the link between the E&T Committee and the Convention Committee. Sandra Pyke will serve as the link between the E&T Committee and the Council of Canadian Departments of Psychology.

### **CMUSE**

The Canadian Minority Undergraduate Students of Excellence (CMUSE) program was approved for implementation by the Board for a five year period commencing in 1996. The

Committee has agreed to the sunsetting of the program pending the availability of funds to offer a scholarship to a minority student. The main contributions of the program included encouraging minority students to consider graduate education in psychology, the highlighting of a few students who entered graduate programs (e.g., Brendan D'Andrade, a Ph.D. student at Dalhousie) and the survey of undergraduate (with the requisite background to proceed to grad school) and graduate minority enrolment in psychology (see Psynopsis article and summary Sept. 1999). An update as of October 2000 revealed that representation of minority students in graduate school had increased from 6% to 8%.

### **Continuing Education**

The Committee has reviewed a further revision of the document, "Approval of Sponsors of Continuing Education for Canadian Psychologists". Most of the revisions are of a minor editorial nature. The principal revision is the addition of a system for providing continuing education credits. The relevant section is reproduced below and should be reviewed and hopefully approved by the Board.

Sponsors will determine in advance of offerings the standards for successfully completing the course and for awarding credits. One continuing education credit is defined as one hour of instruction and/or participation in a continuing education activity. One credit is awarded for each hour of the CE activity, not including breaks. Partial credits will not be considered (e.g., if a participant attends less than the full activity). It is the responsibility of the sponsor to monitor and document credits. Sponsors will provide documentation of completion of courses to participants (including credits) and will keep these on file for no less than two years. Sponsors will submit information on continuing education activities (including credits) to the Education and Training Committee in their annual report.

### **Psy.D. Curriculum**

The Committee reviewed the model curriculum for a Psy.D. programme prepared by Richard Allon and Janel Gauthier and the Chair provided extensive feedback on the proposed curriculum. Lack of clear distinctions between the proposed training for the Psy.D. degree and the Ph.D. is an issue as are a number of other concerns. Also reviewed by the Committee was the document describing a framework for the education and training for professional psychologists in Europe. Although the latter is an interesting model, it is unlikely to be exportable to the Canadian scene.

### **Accreditation**

The Committee will be reviewing the new accreditation criteria document once it is approved by the Accreditation Panel in November.

**BOARD OF DIRECTORS' MEETING**

## OCTOBER 2001

### EXECUTIVE DIRECTOR'S REPORT

This report covers the period between the June 2001 and the October 2001 Board of Directors meetings.

#### **September 11**

The terrorist attacks and the weeks that followed occupied a great deal of Head Office time. The activity centered on the development of the web materials, interprovincial communications, developing a roster of volunteer psychologists, responding to the media and working with CMA, CPA psychiatry and Health Canada to develop the Canadian Mental Health Support Network. The Network's web site can be accessed by going to the CPA site and scrolling down to the middle of the article on September 11.

In terms of media contacts, we estimate we had over thirty Head Office interviews in the three weeks following the disaster. This does not include indirect media pick up from primary sources or the wire service. The Canadian Mental Health Support Network press conference and subsequent interviews involved another nine direct and an unknown number of indirect media hits. The exposure has been local and national and in television, radio and the press. It has been an incredible amount of work but well worth it. It is essential to be prepared to strike while the iron is hot.

Provincial and territorial associations also report media activity. Some held information meetings for fellow citizens.

It is likely that the total media reach during this event for Canadian psychology was over 60 direct contacts with an unknown number of secondary contacts. Many U.S. psychology experts were used by the Canadian press for obvious reasons, which adds to the total.

The profession was the most prepared and the most knowledgeable of all the health professions. Psychology quickly became the automatic or default profession for good information about the human response to disasters. This is an important benchmark in the development of psychology as a major player in health care in Canada.

#### **Budget 2002**

The budget was a difficult task this year because of the excess of expenditures over revenues. It was complicated by the Lillian Bayne meeting in October and the Board of Directors meeting being earlier than usual. My thanks to Board members and staff for their work on the budget under these conditions.

#### **Romanow Commission Meeting**

The draft submission has been sent to the provinces and territories, the sections and the Canadian Register for review. This document will be completed and submitted by the end of October. Psychology was not one of the professions to be asked by the Commission to submit a brief by the end of October. CPA has decided to do so anyway so as to put psychology's position before the Commission from the outset. The brief is preceded by three letters and the Strengthening Medicare in Canada series.

CPA negotiated assertively to have a meeting with the Commission before the end of October. This was done for the reasons stated in the above paragraph and to make even clearer the seriousness with which psychology and CPA take both the work of the Commission and the place of psychology in health and health care in Canada.

The Commission will render an interim report in 2002. CPA and the psychology community will need to respond to the report. There will also be a series of public consultations that provincial and territorial associations may be able to appear before.

A press conference is scheduled for Friday morning in Winnipeg with the theme "psychology saves health care dollars".

## **HEAL**

The Health Action Lobby is writing a brief to the Romanow Commission based on HEAL's most recent letter to Finance Minister Paul Martin. The letter can be found on the HEAL web site which can be accessed from the CPA site by going to advocacy, then to professional advocacy.

The letter to Minister Martin is the HEAL position vis a vis the next federal budget.

## **Canadian Consortium for Research**

The Chair (yours truly) appeared before the House of Commons Standing Committee on Finance during the pre-budget consultations. The Opening Remarks and the CCR brief are available on the CPA web site by going to advocacy then to science advocacy. November will involve a number of meetings with ministers and senior officials to advocate for the points in the CCR brief.

## **Government Consultations**

Statistics Canada is developing an extensive survey on mental health. It will involve face-to-face interviews. Stats Can was referred to CPA by CPA psychiatry because Stats Can wants their interviewers to have back up if they run into difficulties during the interviews. The Sept 11 crisis demonstrated to CPA psychiatry, CMA and others that psychology was the only health profession with a disaster network and a reliable e-mail communications system that involved national and provincial associations and regulatory bodies. They are also now

aware that there are more psychologists in Canada than psychiatrists and a higher concentration in rural areas. Stats Can would like to know if psychology would be willing to volunteer local back-up consultations to the Stats Can interviewers in case they encounter a person who is mentally ill and who may need services. The likelihood of this occurring is very slim but it demonstrates the fear people have of mental illness. Sick kids in Toronto is contracted to do the training and general interviewer support.

Stats Can has also asked CPA to review the questionnaire and assured us that a psychologist is on the committee. The question remains why we were not contacted at the beginning of this process. We will follow up through Professional Affairs, Head Office and the provinces and territories.

Canadian Customs and Revenue Agency has asked CPA to review the questions CCRA officials ask practitioners concerning applications for the disability tax credit. They are also interested in CPA's position on the tax credit and mental health. The matter will be referred to Professional Affairs and the appropriate sections.

### **Mental Health and Long Term Care Consensus Conference**

CPA was invited to send a representative to a mental health and long term care consensus conference in March of 2001. CPA was not amused at not being invited to be an original partner. The organizers had not realized psychology's central role in health care in general and mental health in specific. Discussions followed resulting in an invitation to CPA to be a sponsoring organization. It will require little time and no money. The matter will be referred to Professional Affairs.

### **Health Canada and Mental Health**

Mental Health was mentioned in the latest Speech from the Throne. Health Canada is developing a series of possible activities that can address mental health issues in Canada. They are focussed on mental health and not mental illness. We were invited to a consultation meeting to respond to their ideas and to offer our own thoughts. September 11 may have put this initiative on hold. Further consultations may take place in the future.

### **CCOPP: Council of Credentialing Organizations in Professional Psychology**

The biannual CCOPP meeting was held in Montreal. Work is progressing towards the development of a commonly agreed upon framework for the recognition of specialties in professional psychology in North America. There is much agreement. The one area of significant disagreement between Canada and the United States concerns pre-doctoral or post-doctoral specialization, the former in Canada (clinical neuropsychology) and the latter in the U.S. (clinical neuropsychology). CCOPP is moving towards agreeing to a dual path system to accommodate both countries.

**MEMO**

**October 12, 2001**

**To: CPA Board Members**

**From: M. Masson, President of CSBBCS**

## **Report on Activities of the Canadian Society for Brain, Behaviour, and Cognitive Science (CSBBCS)**

### Annual Meeting

During the past year, CSBBCS held its annual meeting in conjunction with the CPA convention in Quebec City. Winners of awards to students for outstanding poster and paper presentations were select and citations sent to the winners. The next annual meeting will be at on the UBC campus, May 30 - June 1. Sites for future meetings and an evaluation of the concept of joint meetings with CPA will be discussed at the general membership meeting to be held during the CSBBCS annual meeting at UBC.

### NSERC Reallocation Exercise

A working group consisting of members of CSBBCS have been actively involved in developing the report for NSERC's GSC 12 (Psychology-Brain, Behaviour, and Cognitive Science) as part of the upcoming reallocation exercise. This exercise involves redistribution of funds among the disciplines represented by NSERC based on various discipline factors. The working group met at the beginning of the annual meeting in Quebec City to develop the draft report. A completed draft is expected this fall.

### Advocacy for Research Support in Quebec

Quebec members of CSBBCS were concerned earlier this year about a plan by provincial funding councils to place psychology in the domains of health and social sciences, but to exclude it from natural sciences and engineering. At the request of these members, the CSBBCS executive sent a letter to the presidents of the provincial funding councils explaining why psychology should be included in all three domains. It is not yet clear whether this effort will be successful.

### Relocation of the CSBBCS Office

The administration office for CSBBCS has now been moved to the Department of Psychology at McMaster University and will be supervised by Lorraine Allan, Past-President and now Secretary-Treasurer of CSBBCS. The organization has also established a new web site ([www.csbbcs.org](http://www.csbbcs.org)).

### Representation on CPA Board

The CSBBCS executive agreed to the request from CPA to name a representative to serve a 3-year term on the CPA board, rather than appointing a new representative (the society president) each year. Beginning with the 2002 CPA annual convention, the CSBBCS representative to the CPA board will be Jennifer Stolz of the University of Waterloo.

**Practice Chair /Professional Affairs  
Interim Report – October 2001**

The following goals are the primary focus of the practice chair/professional affairs committee for the year 2001-2002

12) Access

- a. Kirby
  - b. Romanow
  - c. Ontario Primary Care Reform
- 13) Advocacy
- a. Charter of Rights of Psychologists
  - b. Disability Tax Credit
- 14) National Censuses Data Base
- 15) Liaison
- a. Ontario Psychological Association

### Access

The practice chair has worked with Dr. John Service and Dr. Karen Cohen on preparing and revising written submissions to Kirby Senate Hearings on Health Care. A copy of the final submission has been posted on the web site.

The practice chair has worked with Dr. John Service on preparing and revising a written submission to the Romanow Commission of the Future of Health Care. The submission will likely be revised at least once more prior to being sent to the commission. It will be available on the CPA web site in the near future.

Ontario is beginning to approach the primary care reform. Recently, Dr. Paul Caulford of the Scarborough Hospital has undertaken the task of submitting a proposal to the Ontario Government that will outline a potential model of hospital based primary care. I have consulted with Dr. Donald Rayko, a psychologist at the Scarborough Hospital, on ways to ensure that a case is made for the inclusion of psychology.

### 2) Advocacy

The professional affairs committee is currently working on revising the texts of the Charter of Rights of Psychologists that was developed by the Psychological Association of Alberta in an effort to accommodate the concerns of the CPA Committee on Ethics. We hope to present the revised document to the CPA board during the winter board meeting.

A presentation was made to a coalition of mental health consumer groups and associations regarding revisions to the Disability Tax Credit for individuals with mental disorders. We have written at least one letter of support to Canada Customs and Revenue on behalf of the coalition. A second letter will be written to encourage the government to review form T2201 required for the current Disability Tax Credit Certificate.

### 3) National Censuses Data Base

A template has been constructed for the Regulators and University database. Copies are

attached. The template will be presented to the CPAP meeting in January 2002.

#### 4) Liaison

I was asked to represent CPA on an OPA committee that is working with a consultant on the development of a generic advocacy document that will be used to advocate for greater access to psychological services. The document will be used as a means of presenting the perspective of psychology during the planned review of the health care system in Ontario.

National Psychology Censes  
Academic Form

New Doctoral Candidates – Adult Clinical  
New Doctoral Candidates – Adult Child  
New Doctoral Candidates – Neuropsychology  
New Doctoral Candidates – School Psychology  
New Doctoral Candidates – Counseling Psychology

New Masters Candidates – Adult Clinical  
New Masters Candidates – Adult Child  
New Masters Candidates – Neuropsychology  
New Masters Candidates – School Psychology  
New Masters Candidates – Counseling Psychology

Graduated Doctoral Candidates – Adult Clinical  
Graduated Doctoral Candidates – Adult Child  
Graduated Doctoral Candidates – Neuropsychology  
Graduated Doctoral Candidates – School Psychology  
Graduated Doctoral Candidates – Counseling Psychology

Graduated Masters Candidates – Adult Clinical  
Graduated Masters Candidates – Adult Child  
Graduated Masters Candidates – Neuropsychology  
Graduated Masters Candidates – School Psychology  
Graduated Masters Candidates – Counseling Psychology

### National Psychology Censes - Regulator Form

Provincial /Territorial Association

Doctoral Applicants in Current Year  
Masters Applicants in Current Year  
New Doctoral Registrants in Current Year  
New MA Registrants in Current Year

Doctoral Retirements in Current Year  
MA Retirements in Current Year  
Doctoral Discontinued  
MA Discontinued

Current PhD Registrants  
Current MA Registrants

Doctoral Registrants Primarily in Hospital Practice  
Doctoral Registrants Primarily in School Practice  
Doctoral Registrants Primarily in Public Community Practice  
Doctoral Registrants Primarily in Other Public Practice  
Doctoral Registrants Primarily in Private Practice

MA Registrants Primarily in Hospital Practice  
MA Registrants Primarily in School Practice  
MA Registrants Primarily in Public Community Practice  
MA Registrants Primarily in Other Public Practice  
MA Registrants Primarily in Private Practice

Doctoral Registrants Primarily in Adult  
Doctoral Registrants Primarily in Child/Adol  
MA Registrants Primarily in Adult Practice  
MA Registrants Primarily in Child/Adol Practice

**CPA Board Report**  
**October, 2001**  
**Karen R. Cohen Ph.D., C. Psych.**  
**Registrar and Associate Executive Director**

Accreditation

Principal activities have included the revision of the Accreditation Manual. What is hopefully

a near-to-final draft will be considered by the Panel at their November 3rd and 4th meeting. We anticipate that the final draft will be submitted to the Education and Training Committee and Board in time for consideration at the February Board meeting.

Talks with the Committee on Accreditation (CoA) of APA to review and revise our Memorandum of Understanding have been ongoing. The most recent activities included a meeting in Washington in June 2001 and a collaborative symposium on teaching and training in diversity at the APA convention in San Francisco in August 2001. Draft revisions to the Memorandum of Understanding are being considered by the Panel and CoA and principally include mechanisms to resolve discordant terms of accreditation. The issue of the credibility of free-standing, professional schools in Canada has also been discussed.

Following the directive from the Board at their June 2001 meeting, the Panel will undertake a budget review at its November meeting (at their first scheduled meeting since June) and develop a plan to achieve self-support.

Prompted by initiatives in Ontario to confer degree-granting status to free-standing schools, the Panel surveyed programme' organizations (ie. CCPPP, CCDP, OPA) about their view of doctoral training in psychology at free-standing schools. Although some supported a professional degree (i.e. Psy.D.), none supported the provision of such training by programmes which were not part of a provincially-chartered university. The need for mid-career training for master's practitioners to obtain a doctorate has been identified and brought to the attention of the Panel and the CPA Board.

### Revenue Generation

Three kinds of workshops had been proposed and developed since January 2001. Dr. Marvin Simner will lead two workshops in November - one in Ottawa and one in London. Registration fees have been increased and a critical enrolment of 30 participants in each workshop has been identified.

A workshop on managing chronic pain as an employee and employer has been developed by Drs. Peter Henderson and Joyce D'Eon. The workshop proposal had been accepted by Canada Post (Ottawa office) and scheduled for September 2001. However, Canada Post identified organizational changes and requested that the workshop be deferred until February 2002.

Contact with the Ontario Ministry of Corrections was undertaken to discuss the provision of groups skills training to probation officers - a project for which the Ministry had identified a training need. The Ministry has been made aware of our interests and ability to meet this training need but they are not receiving bids at present.

A workshop for psychologists is being planned for late winter/spring 2002 and hopefully

another during the June 2002 convention. Topics under consideration include a two day workshop on the variety of aspects of stress - to include different diagnostic categories and patient populations and concurrent sessions. Also being considered is a workshop on coaching and consultation and one on setting up an evidence-based private practice in professional psychology.

### Community Speakers Series

The first in what might become a national series will take place in Ottawa on November 15, 2001. This event will include a panel of three psychologists speaking on aspects of child development with opportunity for questions and answers. A community centre in Ottawa has volunteered their auditorium and announcements have been made to every school, library and community centre in Ottawa. Public service announcements in the media and a press release are planned. The goal of the series is to acknowledge how psychology affects our lives, bring our expertise to the community, provide a public service, and hopefully, enhance the profile of psychology. Other events in the series may include topics related to aging, coping with illness, and managing stress.

### Support to the Executive Director and CPA Staff

I have helped in preparing and editing briefs and reports on psychology and health care. I have been a resource in the office managing phone calls, emails and other inquiries about the study and practice of psychology in Canada. I have had the opportunity to accompany the Executive Director to several of the commissions and Parliamentary committees before which he has appeared and at some of the coalitions of which CPA is part (e.g. HEAL). I will attend on his behalf an upcoming meeting of the Canadian Council of Health Services Accreditation. We have planned my involvement in an inter-disciplinary prevention project.

## **COUNCIL OF CANADIAN DEPARTMENTS OF PSYCHOLOGY**

Report to the CPA Board of Directors

October, 2001

The Council of Canadian Departments of Psychology (CCDP) held its annual meeting following the CPA Convention in June at Ste. Foy, Quebec. Dr. Abe Ross, the incoming President-Elect of CPA, resigned his position as Executive Director and was replaced by Sandra Pyke. Topics discussed at the meeting included: a report on the activities of the Psychology Brain, Behaviour and Cognitive Science – BSC 12 Action Committee; Tri-

Council Ethics; the Winnipeg Conference on the Organization of Psychology; Psi Chi; CPA Education and Training Committee Report; future projects; CIHR; CPA restructuring.

Since the meeting, a number of housekeeping items have been completed including preparation and distribution of the minutes, the establishment and up-dating of a listserv at York University and the opening of a bank account for the Council along with the purchase of a GIC.

Matters explored over the listserv in the past four months include: postings of faculty positions; administrative responsibilities and recognition/rewards in psychology departments; consultation questions to heads/chairs re the Winnipeg Conference Report; history of psychology courses; data activities in psychology; number of NSERC faculty; CPA's advocacy efforts on behalf of science the universities.

## **PUBLICATIONS, AND COMMUNICATIONS**

The following is my report since last board meeting.

Since the last Board Meeting in July, 2001, we have the following activities:

1) Appointed the editor-elect for CP. The transition is moving along smoothly.

- 2) We offered the editorship of CJBS to one candidate who declined. A new editor-elect was appointed. The transition is also moving along smoothly.
- 3) We had some preliminary discussions with the student section regarding ways to increase student membership.

Kang Lee