

**CPA Section on Counselling Psychology  
Executive Meeting  
February 5th, 2014**

**Attendance:** Ada Sinacore (chair), Rob Bedi (chair elect), Natalee Popadiuk, Jennifer Titus (student rep), Anusha Kassin (secretary treasurer), José Domene (past chair)

**Meeting began @ 12:00pm EST via Skype conference call.**

1. Approval of the Agenda

Two items were added: Awards & Ada's CAUCUSS presentation

*Amended agenda was unanimously approved.*

2. Approval of the Minutes

*Minutes were unanimously approved.*

3. Business Arising from the Minutes

- Rob sent information to everyone about the summit.
- José will be the keynote at this year's convention.
- Richard Young didn't win the CPA

4. Newsletter/ Blog (Jose)

- José began the meeting, talking about the challenges (that CPA is having) of re-vamping the website (including changing the newsletter & the archiving project).
- Options were discussed (waiting, creating a website using wordpress, starting a facebook page, etc...).
- The cross-cultural & international section has its own facebook page and website.
- Confidentiality was addressed.
- A decision was reached to create a website/facebook page, but we will hold off on the archiving projects (until CPA has resolved its website issues).
- Jennifer
- José will research potential blogging sites (beginning with free sites).

*\* José left the meeting @ 12:35pm*

5. Financial Statement (Anusha)

- 2013 budget was reviewed.
- Changes were made for the projected 2014 budget.
- Anusha will look into making changes to the bank fees we pay each month.

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*\* The amended budget was unanimously approved.*

- Donations from our members to the section on counselling psychology.
- An answer was finally received. This was denied by CPA.
- This issue will be brought to the professional affairs committee at CPA (by Rob and Ada).

6. Convention (Natalee)

- See attached memorandum from Natalee.
- The quality of and procedures for the convention reviews were discussed.
- Clearer guidelines will be developed for the reviewers (Natalee will do this).
- The blog will include a message about how individuals can be connected to discuss the option of pairing up for a symposium.
- Ranking submissions. Suggestions? This is needed for symposiums and workshops, due to CPA's space limitations.
- Evaluation based on "newsworthiness/interest." Clarifications? That's a CPA designation.
- It's unclear when CPA will send out the acceptance letters.
- Administration issues will be brought up at the chair's meeting (Ada will do this).

7. Survey (Rob)

- Survey is being put online.
- Rob will ask us to test it in the next couple of weeks.
- Rob applied for a grant for this.

8. Internship Committee (Ada)

- The committee has been meeting, they want new members, they have not been very productive.
- Ada will put a call for membership in the next newsletter.
- Current members of this committee include Judith Silver (OISE), Marilyn Fitzpatrick (McGill), Richard Young (UBC), Sharon Robertson (Calgary), Derek Truscott (Alberta).
- It was suggested that we reserve a spot for a student on this committee.

9. New Business

- Freda will meet with Jessica Van Vliet (member responsible for awards last year).
- Awards spread sheet (Anusha will send it to Freda).
  
- Should we send Ada's CAUCUSS presentation to Canadian counselling centers?
- We would need to get permission to share the presentation and video (Ada will contact Melissa).

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- Are the slides on their own enough? With the video?
  
- New members needed for the upcoming year.
- Student representative & secretary-treasurer.
- Ada will advertise these positions in the newsletter.
- Anusha will send Ada a job description for her position.
- Natalee will be on sabbatical next year. Would she like to continue during that time? She will get back to us...

10. Adjournment

**Meeting adjourned @ 2:05pm EST.**